



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Government College for Girls, ludhiana
• Name of the Head of the institution	Mrs. Suman Lata
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01612449650
• Mobile No:	9501305566
• Registered e-mail	gcgludhiana@gmail.com
• Alternate e-mail	naacgcg@gmail.com
• Address	Rakh Bagh , Ludhiana
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	141001
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr. Pritam Kaur				
• Phone No.	9872933225				
• Alternate phone No.	9501305566				
• Mobile	9501305566				
• IQAC e-mail address	naacgcg@gmail.com				
• Alternate e-mail address	jaspreetgcg@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://gcgldh.org/media/11jefavy/aqar-2020-21.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcgldh.org/media/hxhj4xhe/institutional-calendar-2021-2022.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.45	2004	08/01/2004	07/01/2009
Cycle 2	A	3.02	2017	30/10/2017	29/10/2022
6. Date of Establishment of IQAC			16/09/2006		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Meditation centre, Acupressure park and Open Gymn have been established to ensure physical and mental wellbeing of students and staff. 2. In addition to existing smart classrooms, 21 additional classrooms are upgraded with ICT equipment 3. The institution has started 4 skill based short term certificate and diploma courses in collaboration with Punjab State Open University 4. To enhance the social media presence, institution has started its You Tube channel 5. The institution is working towards environmental sustainability and for generating solar energy, it has reached maximum permissible capacity provided by the government ie. 128 KV and 20 KV at college building and the hostel respectively. This year robust tree plantation was carried out and over 2000 saplings were planted at the campus.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To increase the solar power capacity at the campus	The college has reached maximum permissible capacity provided by the government ie. 128 KV and 20 KV at college building and the hostel respectively	
To take initiatives for effective E- waste management	Pending	

To create Meditation centre , Acupressure Park and open Gymnasium	Created
To augument IT Equipment	21 more classrooms upgraded with ICT equipment
To carry out repair and maintenance of college infrastructure	Rs. 5.27Lakhs were spent on the repair and maintenance of infrastructure
To enhance industry academia interaction	Proposal for Student centre for entrepreneurial skills has been prepared and sent to the higher authorities
To promote research environment in college and encourage faculty to create E content	Faculty was encouraged to perform research and create E content , Dr . Jaspreet Kaur of college created more than 17 hours of video lectures for the course - Nutrition for the family, for DTH , Swayam Prabha, MHRD released on the IIT madras You tube Channel
To organize camps for full vaccination of staff and students	Completed
To carry forward the robust tree plantation drive	2000 saplings planted at the college campus
To start new skill based courses in collaboration with PSO	Four Skill based Short term certificate and diploma courses started
To enhance social media presence	Institution has started its You Tube channel
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
No	01/02/2022

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**1.1 72

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student2.1 3507

Number of students during the year

File Description	Documents
Data Template	View File

2.2 1897

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1202

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 106

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 89

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	72
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3507
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1897
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1202
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	106
File Description	Documents
Data Template	View File

3.2	89
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	122.03
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	140
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Panjab university, Chandigarh and all the programmes (humanities, Science, technology, commerce and management taught in the college follow the curriculum designed by it. In addition various skill oriented courses like CBA, Journalism, PGDCA, PGDND, Finishing School and Community College. Panjab state open university in collaboration with our institute has introduced-short term skill based courses relevant to regional and global trends. Faculty members prepare semester-wise unitization for theory and practical at the beginning of every academic session is provided to the students. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students seminars, tutorials, question papers solving, research projects, field survey, etc. and encourage the students to read the reference books and take use of e-resources available at the institute to update and enhance their subject knowledge. Mentor-Mentee pattern is implemented for identifying

problems of the students regarding academic, social and financial issues. Formative assessment is assessed through Internal Examinations and Class tests to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. Summative assessment is been analysed through the final examinations as conducted according to the Academic Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for semester-end examinations. Lesson plans and Class time table are then prepared based on the academic calendar and distributed to the students and displayed on noticeboards. Delivery analysis has been done from time to time within classes in the form of seminars, assignments, short tests etc. in classes/google classroom and also in the form of mid semester tests as per conditions laid down by the university. The Strategic Perspective Plans prepared by the Departments and the Clubs and Cells are also in sync with the University Calendar of events. This also takes care of curriculum plans, activities like internship, industrial visits, community activities by Cells and Clubs, besides Continuous Internal Evaluation strategies like tests, assignments, quiz, presentations etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gcgldh.org/media/231jx3qb/academic-calendar-2021_22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

A. All of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

509

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

352

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

GCG curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavour. Gender Champion Club , Women Forum & Legal Literacy Cell provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. Our institution has Environment Society and Campus Committee to look after these issues. The College has an integrated rain water harvesting system and the waste water is reused for replenishing the ground water. Professional ethics like honesty, transparency, accountability and confidentiality in the form of short motivating meetings organized by different departments, clubs and societies. Human values are important because they help us to grow and develop. Motto of our

institute is to provide character oriented education that instills basic values and ethnic values in one's psyche called "Value Based Education". Our institution has Rotract Club, Red Cross, 3 units of NSS with 288 enrolled volunteers, NCC, etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

316

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gcgldh.org/media/xspolsld/sss-report-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3950

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2335

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In a given educational system, not all students are academically equal. IQ levels vary from one student to another. In order to raise the level of weak students and maintain minimum educational standards, remedial classes are introduced at the institution level in conjunction with peer teaching. Students' difficulties in accessing books, IT infrastructure and financial issues are addressed both at an institutional level and by the faculty at a personal level. The weak learners are given regular updates on their performance and are given the opportunity to interact with advanced learners in order to create a comfortable environment among these students among their peers and instill confidence about learning the subject well. The weak students are informed about test strategies and study methods. The advanced learners are made aware of more opportunities to excel in the academic field. The intelligent students are presented with advanced books and given the opportunity to discuss the subject in detail with their teachers. They are also encouraged to discuss the topic using posters and PPT presentations. Confidence is built in such students by encouraging them to attend subject-related seminars and symposiums. The advanced learners are given guidance about competitive exams. The students from remote areas and network issues due to the prevailing pandemic situation stayed connected

with the teachers via mobile phones to allow one-on-one interactions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3507	106

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Aiming at providing students with appropriate skills, the student-centered methods such as experiential learning, participatory learning and peer group interaction are enhanced to build a strong teaching-learning process. Practical teaching and topic-related external visits to relevant institutions are given priority in teaching the curriculum. This ensures the practical relevance of the students and the self-confidence in dealing with the target groups after graduation. The mock interviews, group discussions, workshops, quizzes at department and institute level further expand the students' knowledge base. Students are introduced to ICT tools such as PowerPoint presentations, interactive whiteboards, etc. The use of Google Classroom was a routine interaction mechanism with students during the online teaching phase. In the recent times of online education, the use of ICT tools was helpful for smooth two-way interaction between students and teachers and made the learning process advantageous. Learning is designed to be student-centred through project work, seminar presentations and assignments. Students are made aware of e-learning portals such as SWAYAM, SWAYAM PRABHA, NPTEL, DigiLocker and National Academic Depository (NAD).

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasizes on the use of ICT enabled teaching learning process. The faculty members make use of smart boards and other digital tools to deliver the curriculum in an effective manner. The teachers use various modern tools of teaching like Google Classroom, You Tube channels, resources like Swayam to make the teaching learning process effective. Online quizzes and educational games are also used to enhance the teaching learning process. The college library extends digital support to the students and staff through "INFLIBNET". The library, Laboratories, majority of classrooms, College auditorium and Seminar hall are WIFI enabled and are effectively used to conduct guest lectures workshops and seminars etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs a transparent and rigorous student assessment process to improve the quality of this college's passing exams. A continuous evaluation system is used for internal assessments. The internal assessments are carried out according to a well-planned schedule that strictly follows the academic calendar, which is announced well in the beginning of the academic session. The class tests, assignments, projects, reporting, seminars, quizzes, class interactions, mid-year tests and attendance form the basis for the internal assessment of the students. Particular attention is paid to the practical part of the course in order to have both knowledge-strong and competence-oriented students. The internal evaluation is posted on the notice boards in the departments. The teachers are open to any clarification or correction requested by the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examinations are carried out transparently and fairly. The dates are announced well in advance and circulated among students. The course contents are fully covered by the class teachers. There is low probability of examination-related grievances among the students. To resolve the internal examination-related grievances, if any, the course teacher patiently listened to the concerns of the students and tried to resolve the issues amicably. Students also have the opportunity to contact the

principal directly in the event of a dispute.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In order to ensure transparency in teaching, the program and course-related results are finalized after discussion between the senior faculty members/heads of departments and displayed on the college website and distributed among the students. The evaluation process is also aligned with the described results. Because students are made aware of these course expectations/outcomes in the first few lectures, students have a clear picture of what is expected of them at the end of the course and also of the value of the course after graduation. Performance and learning outcome are thus directly related to students' clarity about the objectives of the program and the courses they take during their studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gcgldh.org/programme-outcomes
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is successful when it can assess and ensure that the outcomes sought at initiation are achieved by each group of graduates. This is directly related to the employability of the individuals as they acquire the intended skills. This is only possible when there is an active connection/interaction with the students during the classes and after the college in the form of feedback. This mechanism ensures the quality of the students' education, particularly with regard to knowledge building in the subjects taught. The results in terms of jobs/other professional achievements earned are displayed on the website to encourage new entrants to the program/course. The old students are also

encouraged to interact with newcomers, giving them confidence and the eagerness to acquire more knowledge from college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcgldh.org/media/xspolsld/sss-report-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 58,50,360/-

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dst.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

22

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities contribute to student's overall growth. It instills in them fundamental moral ideals and discipline. Various social events organized by college clubs and societies foster students' environmental awareness, civic duty, and social harmony. These activities help students develop leadership skills, a democratic perspective, and the skills needed for group living. These activities allow children to learn and grow as principled individuals. Students are exposed to a variety of circumstances in which they learn about the realities of life and how to cope with adversity. These activities allow kids to explore their personal interests while also providing a venue for them to showcase them. These exercises increase their potential and make them more vigilant and pragmatic.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/nbv33bpv/news-bulletin-links-2021-2022.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

114

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has always endeavored to provide quality education and believes in the holistic development of the students in order to make them skilled, aware, responsible and empowered women. The college is expanded over 217800 Sq Yard area out of which 17269 Sq Yard area comprises the campus building with various departments and blocks. The institution has adequate and well maintained, user friendly infrastructure which is conducive for teaching, learning and overall development of students.

- There are 50 Total Rooms out of which 41 are fully ICT enabled smart rooms including seminar halls.
- The College has total 28 well equipped labs out of which 16 labs have been upgraded to smart labs out of which 6 labs are used for providing computer education.
- The college has one new Botany lab established known as DST Curie Lab well equipped with latest testing Equipments.
- The college is fully Wi-Fi enabled and under CCTV Surveillance campus for the benefit of staff and students.
- The college has one multi- purpose Auditorium hall where various academic, cultural and social functions are performed along with this college has an open stage.
- The college has one Seminar Hall, where various types of seminars, extension lectures and literary events are held.

• The college also has well maintained Hygienic canteen and Photostat unit which provides various add on services to the students.

• The college also provides hostel facility to the students and has 75 rooms for their accommodation. The college also has ramp facility to help disabled students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an multipurpose auditorium and Seminar hall, which has adequate facilities for literary as well as Cultural activities. There is one open stage in the college measuring 35x40 sq mtr ground where students showcase their skills. In addition to this Nukkad intakes are also performed in the open campus ground. Different departments of the college also provide ample opportunities to the students to participate in various cultural events. The college students are also being prepared for the various district, state and national level functions such as youth festivals, college also have one heritage room showing rich culture of Punjab.

Sports and games facilities: A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, kabaddi, Power lifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions.

- Indoor Facilities/Games- Gymnasium, Kabaddi Mat, Weight Lifting, Chess Table, Judo, Taekwondo, Karate
- Outdoor Facilities/Games- Hockey ground, Handball ground, kho-kho ground, kabaddi ground, Standard track, Badminton court, Volleyball court and open gym. College teams are formed to take part in District, State, National, International, Inter college, inter university and all India

inter university competitions. The college sports teams have brought laurels by winning various medals and trophies in different National and International Competitions.

Yoga and Meditation Centre

The college has one newly built Yoga and meditation Centre where staff and students can relax and meditate in the peaceful area.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116.76

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - SOUL & Koha
- Nature of automation (fully or partially) - SOUL (Partially)
- Version - SOUL 2.0
- Year of Automation - SOUL 2003

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**271781**

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****Students- 97, Teachers-55**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broadband connection from BSNL to Net plus on 1 Dec 2020 and now speed has been improved from 100 MBPS to 400 MBPS. For improving the Wi fi facility college has 10 indoor Routers and 1 outdoor Router. The college has total 140 computers in working conditions in six different computer labs namely BCA I, II & III, CBA Lab and MSc IT lab I & II. These labs were frequently updated with latest equipments and softwares.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
140	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
5.27	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The institution has standard procedures for augmenting, up gradation, utilization and maintenance of the infrastructure of physical, academic and administrative facilities. Various committees give recommendations regarding purchase, repair and	

upkeep of infrastructure. By purchasing items from GEM Portal either by direct purchase or through bidding depending upon the cost of the item. The policy covers infrastructure and facilities in laboratory, library, sports complex, computers and classrooms. The policy focuses on procuring best services and products on comparatively low market rates.

Procedure for utilization

Requirements submitted and feedback from different stakeholders is taken into the consideration for procurement of the new and the maintenance of existing infrastructure.

Infrastructure

GCG has a well-established infrastructure and proactively keeps on improvising it in line with its academic growth. It has a large academic block, hosting big and spacious classrooms and laboratories. The construction, maintenance and repairing of the physical infrastructure of the College is done by PWD Civil works, PWD Sanitation, PWD electricity, Govt of Punjab. Whenever a grant is received, the funds are transferred to PWD and infrastructure is developed and maintained accordingly. Routine repair work is done by utilizing funds in the college. A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, kabaddi, Power lifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**974**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****165**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

902

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

902

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

589

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council: The GCG Student Council is elected annually through a fair and democratic process by the active participation of all students. It consists of a HEAD GIRL(Thirdyear student), DEPUTY HEAD GIRL (Second-year student), departmental and societal presidents, vice presidents, treasurers, editors of various sections of college magazines. It is a multifaceted organization that conducts a wide range of functions and activities. It also maintains discipline on the campus. The Student Council also helps in keeping the campus clean and tidy. It also acts as a link between students and administration to help resolve their

problems.

IQAC: Head girl and Deputy Head Girl represent students in the IQAC. The needs and suggestions of the students are put up in the house during the meetings.

Old Students' Association: Two students' representatives are included in the executive body of the association.

Clubs and Societies: Each club, society, and the department has its own student body which is involved in organizing various academic activities.

Class Representative System: Besides an active Student Council, each class also has a Class Representative who acts as a bridge between her fellow students and the teachers. She ensures timely dissemination of information regarding events, examinations, and even learning material.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni association named as 'Old Students' Association' under Societies Registration Act 1860. The Old Students Association (OSA) has been functioning since 1957 as a nodal agency for maintaining liaisons with Alumni all over the world to involve them with the development of the Institute. It focuses on the continuing development of the Institute's academic, research, and off-campus programs, expansion as well as renewal of its facilities, and providing scholarships and financial aid to students through annual fundraising campaigns. The Association contributes toward the development of the Alma Mater and its students. All the activities and events are student-oriented and aimed at maintaining a fellow feeling among former students of Govt. College for Girls and establishing friendships between the old students and the new. In this regard, the institution collaborates with the alumni by meeting once a year for celebrating Annual Old Students' Day in the College in which eminent students are honored. Apart from this, Monetary help is provided to needy students, and funds are raised to provide infrastructural support from time to time. Former faculty members continue to closely associate themselves with the college through the departmental activities as well as college get-togethers in which they are special invitees as Resource Persons to share their expertise with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. College for Girls is a premier institution that has been playing a significant role in educating and empowering the women of the region and is entering into its eighth decades with the same noble mission of 'Learn to Serve'. As prophesied in the vision, the college has been serving passionately in providing quality education.

The vision and mission statement of institute aims at creating responsible and holistic individuals that can contribute and stand in a society at par with all other individuals of society. It also aims at development of students via transparent, interactive and participative teaching pedagogies that is inclusive of participative lectures, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world. Also keeping in pace with digitalization, college aims at embracing ICT in its infrastructure, decision making, teaching learning processes, thereby becoming right fit for future digital World.

Furthermore, faculty of institute completely imbibes mission of the institution as they are entrusted with the responsibility of coordinators and members of various committees like Research and Faculty Development, Discipline, Library and Budget etc. Moreover, various policies are in place for guidance and effective administration of the functions. Overall, governance mechanism of the institution ensures the progress of the institution towards its vision and thereby ensuring Performance, Participation and Pride of the institution.

File Description	Documents
Paste link for additional information	https://gcgldh.org/institutional-distinctiveness
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows ideologies of participative management in decision-making. At the top level, there is staff council comprising senior staff, headed by principal of Institution. All decisions of

strategic importance are taken in consultation and approval of staff council. Also, to encourage participative decision making and considering all stake holders, Institution has come up with College Managing Committee. This committee has been institutionalized for better fund allocation and development of infrastructure facilities.

To further ensure decentralization and participative management, Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. The committee members are delegated with various responsibility. IQAC also considers suggestions of Non-Teaching staff and students to enhance efficiency and effectiveness of policies of institution.

Participation is also inclusive at level of faculty members as they are appointed members of societies according to their professional capabilities. Every year the duties are circulated amongst the faculty members in order to inculcate innovative ideas in the working of different functioning bodies. All academic and extracurricular activities are organized by these committees and managed by student members of these committees.

Students' participation is also encouraged at various levels in college decision making. There is active alliance of students in student council that helps in coordinating the organizational and managerial activities of institution. The student council actively participates in conduct of college affairs and also act as a liaison between college administration and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution actively practice Quality improvement strategies, one such being "Holistic Development" of its Human Resources that aim at their Physical, Intellectual and Mental development.

For Intellectual Development, Institution has been accommodating latest teaching pedagogies like virtual teachings via smart boards

and using e-content ensuring Hybrid Mode of teaching. To make learnings more experiential, and make students ready for industry, college has started short term courses in Current Academic Session. Experts talks are also organized so as to equip students with latest developments in industry. College also encourages students to polish their talents by supporting their participation in various inter college events

For Physical Development, Sports department of college has been actively working with its students and bringing laurels to institution. Also combating Covid times, college has organized various vaccination camps in collaboration with NGOs and people from outside and students and faculty members of college were administered Covid Vaccinations.

For Mental Development, IQAC cell of college organized an FDP on Behavioural Issues. College continued the tradition of organizing Happiness market wherein all teaching, non-teaching members and students participated in various fun games, laughter therapies and other physical activities. Furthermore, college has Meditation Block and Acupressure Park. College also has active Psychological Counselling Cell and Grievance Handling cell that actively works towards resolving mental issues of students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **POLICIES** - Being a government institution, the college has been receiving major inputs in the form of policies and guidelines directly from the government. To implement these policies, Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council, IQAC and convenors of different committees. Also college has come up with College Management committee that

has learned members from outside institution and discuss matters related to optimum utilization of funds. The faculty members are appointed as members of different societies according to their professional capabilities. They are given powers to make decisions according to the policies of government and the institution. Every year the duties are circulated amongst the faculty members in order to inculcate fresh and innovative ideas in the working of different functioning bodies.

- **ADMINISTRATIVE SETUP** - As mentioned above, the working of college and its policies can be seen in its organogram (Attached file) which ensures that working in institution is channelised at all the level in college.
- **APPOINTMENT AND SERVICE RULES** - The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://gcgldh.org/media/jjvhellk/college-organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has number of welfare schemes for the members of the faculty, non-teaching and sub staff, the details of the same are given as under:

- For Teaching Staff and Non-Teaching Staff

1. G.I.S, G.P.F, Gratuity, Pension for all Regular Government employees

2. Fixed Medical Allowance, City Compensatory Allowance, Mobile allowance for all Regular Government employees

3. Travelling allowance to handicapped Government employees.

4. On Duty leave to all employees for attending FDP or rendering any other college duty outside college premises.

5. Dispensary Facility inside the premises that render first aid to the concerned

6. Provision of half day and short leave for all faculty members

7. Benefit of Maternity leave to all women employees

- For Group D Workers

1. Wheat Allowance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching and non-teaching staff has been a regular activity and is being administered transparently in college. The college takes up this activity so as to use feedbacks of various stakeholders and use it in betterment of institution.

- At institutional level, IQAC team has special stakeholders' Feedback Evaluation Committee that conducts students' satisfaction survey periodically wherein students are asked to rate their satisfaction with regard to their course programs, subject, course instructors, college infrastructure inclusive of ICT facilities, laboratories, canteen and hostel facilities. IQAC ensures reliability of surveys by covering 10% of college population. The college collects information by sending e-questionnaires randomly to students via e-mails. The data collected is carefully analyzed and evaluated by college Stakeholders Satisfaction survey team, after which constructive feedbacks are sent to individual faculty members for self-analysis.
- Government of Punjab, department of Higher education, also conducts Annual performance-based appraisals of faculty members. Under this, teachers are evaluated on various parameters like academic results, orientation/refresher course attended, use of participatory and innovative teaching learning methodologies, participation in admissions, co-curricular, extension, professional development related activities, research-based activities and many more. This appraisal is approved by college principal and forwarded to government of Punjab.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/xspolsld/sss-report-2021-22.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The college has been practicing effective mechanism for auditing its accounts. The college duly appoints a bursar and all vouchers are checked regularly. The expenses incurred under different heads are thoroughly maintained and checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.
- Further the accounts of the college are regularly audited by chartered accountant as per the government rules. The auditor ensures that all payments are duly authorized after the audit. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.
- Apart from this there is external audit by AG Audit. This mechanism, thereby, exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels.
- The external audit is also done by Punjab government from time to time wherein team of auditors are sent to college and all the reports of college are thoroughly approved by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

204.83

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, MP Local Area development scheme, MLA discretionary grants and alike. The college practices participative and collaborative decision making by setting up special committee for utilization of fund towards special purpose. The committee formed undergoes every proposal in consultation with Principal and staff council and accepted proposals are implemented in college. College ensures transparent mobilization of these funds in collaboration with various Government institution and its policies, Principal and faculty members. All the funds received are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance, Purchase of laboratory equipment's, salaries, construction of new facilities and many more. Like for purchase of new equipment of Rs 25000 and less, Institute can make a direct purchase from GeM Portal, if purchase is between Rs 25000 and 5 lacs, then purchases are made by creation of L1 of products and if more than Rs. 5 lacs, college invite bidding process Via GeM portal only. For construction or renovation of existing facilities, college works via deposit works through PWD. Grant for construction /renovation through Deposit work are utilized through deposit work by PWD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since year 2017-18, the IQAC cell of GCG has been making action plans for every five years and has been actively practicing quality improvement strategies over a period of time in various fields. For year 2021-22, IQAC focused on overall personality development of students by following Best practices. Two such practices that were adopted, aligning with Mission and Vision statement of institute, were Holistic development of all and Blended Mode of teaching.

Details of these are attached as additional information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institution reviews its teaching learning process, structures and methodologies periodically at different levels. Departmental meetings with Principal and IQAC are regularly held to motivate the faculty to make need-based changes in the teaching pedagogy. Enrichment of curriculum with invited lectures, curricular activities, and workshops are periodically organised.
- At Department level, the Heads of Departments conduct meetings and keep track of the academic performance of students and term-wise completion of syllabus. Preparation of lesson plans and teaching methodology is a part of agenda of departmental meetings.
- At IQAC Level, IQAC has been actively taking initiatives to

accommodate and upgrade teaching pedagogies in order to keep pace with changing world. Overcoming Pandemic and its challenges, IQAC conducted FDPs on Mental Health and issues. IQAC also ensures optimum usage of library and its resources and therefore organised FDP on usage of library and its resources. Adjusting to changing world and its requirements, IQAC promoted Hybrid mode of teaching wherein faculty members are encouraged to attend based courses and creation of e-Content.

- A Special Stakeholders' Feedback evaluation Committee was also setup to take feedback from various stakeholders' like students, Parents and Alumni of Institution. These feedbacks are evaluated and analysed further so that it can be used in improvements of institution.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/xspolsld/sss-report-2021-22.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender sensitization entails modifying one's conduct and instilling empathy in one's attitudes about one's own and other's gender. The institute being a single gender (women's) college has framed a Gender Sensitization plan that presides over gender sensitivity. This plan creates awareness through lectures, seminars, workshops, group discussions, awareness programs and debates. Girls are motivated to participate and enrol in NCC and NSS wings of the college as it develop strength, confidence and leadership qualities in them. The institute has constituted various committees viz. Women Safety and Legal Literacy Cell, Career counseling Committee, Scholarship Committee, Gender Champion and Red Ribbon Club, Red-Cross Committee, Sanitary Committee etc. for rendering safety, security and counseling to the students on the campus and within the hostel.

Safety and security:

- Well-trained and vigilant security guards stationed across the campus.
- Security checkpoints at all campus entries and exits.
- Extensive CCTV surveillance network
- Rotational Proctorial duty by all faculty members for discipline and security.
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.
- Martial arts training to impart self-defense skills.

Counseling:

- Aim to help students become self-dependent and career-conscious.
- Internal Complaint Committee to regularly counsel the students and checks sexual harassment within the premises.
- Grievance Redressal Committees for students.

Common Room:

Designed to give students a place to relax, study, have informal discussions in free time available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcgldh.org/media/qimfs2hh/7-1-1-weblink.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- **Waste Segregation:** The solid waste from every nook and corner of the campus is collected and segregated in blue and green coloured dustbins. Green ones are for disposal of wet, biodegradable waste and blue ones are for disposal of dry, non-biodegradable waste.
- **Leaf-litter collection:** The dry leaf litter is collected from every nook and corner of the college campus and disposed off efficiently at the dumping site. Later, the prepared compost is used for increasing the fertility of soil in potted plants.
- **Scrap Recycling:** The old newspapers and other paper scrap are sold to vendors for recycling.
- **Incineration:** Incinerator is installed in the Girls Hostel for hygienically destroying the sanitary napkins.
- **Vermi-composting:** The biodegradable waste collected from the campus is collected for decomposition to be used as a source

of bio fertilizer and manure within the campus.

Liquid waste management:

- For proper disposal of liquid waste, systematic drainage system is present.

Regular monitoring of pipelines to check leakage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://gcgldh.org/media/cw2kqgdd/7-1-3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions which is evident from the fact that students belonging to different castes, religions and regions are studying without any discrimination. To cater to the linguistic needs and for better understanding of curriculum for the students coming from varied urban and rural regions, the teachers make use of three different languages viz. English, Punjabi and Hindi. With great fervor, the National festivals, birth anniversaries and memorials of great Indian personalities are celebrated. Different sports and cultural activities are organized inside the college. Commemorative days like National Unity Day, Women's day, Yoga day, Constitution day etc along with many regional festivals like Gurburab and Diwali are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different committees like Grievance Redressal cell, Anti-ragging committee, etc. which deal with students' grievances without considering anyone's racial or cultural background. For differently-abled students, there is a special Cell and the teachers provide special audio notes coupled with encouraging other students to help the students with special needs. Institute has separate code of conduct for students and faculty that is followed by everyone irrespective of their diverse backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college believes in sensitizing the students about our constitutional rights, values, duties and responsibilities through curriculum as well as through co-curricular activities. Many of the courses offered have topics which develop awareness among the students about their constitutional obligations. Also, all students opt for a compulsory course on Environmental studies in their first year which gives them insight into environment acts, forest act, wildlife protection act, global warming, greenhouse effect etc. In addition to this many regular programs are conducted to educate women about their rights. Not only this, seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Republic Day and Independence Day are celebrated every year by organizing activities highlighting the importance of Indian Constitution and the struggle of freedom fighters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

A. All of the above

organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>All national festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. The students also prepare power-point presentations, videos and speeches to share their thoughts on these days. National flag is hoisted on Independence Day and Republic Day to instill a sense of pride amongst students and faculty. Various clubs, committees, NSS Unit and NCC of our college regularly celebrate national and international commemorative days, events, festivals like Gurburab, Republic Day, Independence Day, Gandhi Jayanti, Diwali, International Yoga Day, Swachh Bharat Abhiyan Day etc.</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded
7.2 - Best Practices	
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.	
<p>Title of the practice 1: Awareness among the students to become socially responsible citizens.</p>	
<p>Title of the practice 2: Infrastructural Development.</p>	

(For details, please refer to the file attached)

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution prioritizes 'Excellence in education and Empowerment through knowledge' with the following thrust areas:

- "Learn to Serve": The college adheres to its motto 'Learn to serve' by empowering students in the pursuit of knowledge, values and social responsibility to serve the society.
- Infrastructural upgradation: The grants are judiciously used for upgrading the infrastructure to match global standards. Various laboratories have been renovated. Three major constructions have been done including Meditation centre, Acupressure Park and Open gym for rendering benefits to students and faculty.
- Hostel Facility: The low-cost hostel facility proves lucrative to the students from far off places and college takes pride in being recognized as a Model College by MHRD
- Commutable: The College is readily commutable from city bus stand (1.8 km) and railway station (1.2 km).
- Reservation Policy: The College follows reservation policy for the students belonging to different socio-economic strata.
- Skill Development: Multifarious skill-based courses (BBA, BCA, B.Voc, Diploma in Beauty and Wellness, Finishing School, PGDND, PGDCA, M.Sc-IT, M.Sc-Botany and M.Com), Add-on courses (Journalism, Computer-based accounting) are offered to the students to make them competent.
- Tutorial system: The College practices the tutorial system to identify student's academic strengths and weaknesses along with providing assistance for improvement.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Identification of institutional best practices and planning of strategies for the next five years.

2. Preparation of various stake holders of institution for adoption of the NEP.

3. To explore and initiate process for starting new skill based courses.

4. To work on the inputs received from various stakeholders for the betterment of institution.

5. To prepare proposals for infrastructure augmentation.

6. To organize FDP s for the faculty members, workshops for students and awareness programmes for the college staff.

7. To initiate the process of repair and renovation of principal residence and need based repair and maintenace of infrastructure.

8. To sensatize teachers and students about the moco courses.

9. To organize activities for the promotion of various aspects of health.

10. To take initaitives for E waste management