YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   **Govt. College for Girls, Ludhiana**

- Name of the Head of the institution   **Ms. Suman Lata**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **01612449650**

- Mobile no   **9463460922**

- Registered e-mail   **gcgludhiana@gmail.com**

- Alternate e-mail   **naacgcgludhiana@gmail.com**

- Address   **Govt. College for Girls Near Rakh Bagh, Civil Lines,**

- City/Town   **Ludhiana**

- State/UT   **Punjab**

- Pin Code   **141001**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Women**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Panjab University, Chandigarh**

- Name of the IQAC Coordinator   **Dr. Pritam Kaur**

- Phone No.   **9872933225**

- Alternate phone No.   **9501305566**

- Mobile   **9872933225**

- IQAC e-mail address   **naacgcg@gmail.com**

- Alternate Email address   **pritamgcg@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://gcgldh.org/media/fglfjbsu/aqar-2019-20.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gcgldh.org/media/rc2pl1cx/academic_calendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.45**	**2004**	**08/01/2004**	**08/01/2009**
Cycle 2	**A**	**3.02**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC   **16/09/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Upgradation of existing Degree Colleges to Model Degree Colleges	RUSA	Dec 2020 utilisation within 4 months	23750000
Institutional	MLA Discretionary Grant	State Govt.	July 2020 1 year	1000000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• An International FDP on Research Methodology was organized to promote research culture in college. • MOU was signed with Jagat Guru Nanak Dev Punjab State Open University to open skill-based courses for the students to make them employable. • Amidst Covid 19, IQAC initiated action to upgrade 21 more class rooms into Smart rooms in addition to initial 33 classrooms. • Two faculty development programmes have been conducted online with regard to

Research Methodology and Wellness. • Started GCG YouTube channel in order to promote the activities of the college with all the stakeholders.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. In order to reach out to college stakeholders in Post COVID world, institute will have to increase social media presence.	College actively initiated and promoted its activities on YouTube channel and college Facebook handle has become more active in taking its activities to its students. The faculty members stayed connected with the students through various digital mediums such as WhatsApp.
2. To equip student and faculty members for the smooth conduct of online teaching learning and evaluation process.	Various digital platforms like Google meet, Zoom were used for the effective teaching learning process Many Teachers created e content and used digital evaluation tools
3. To augment IT equipment and infrastructure to keep pace. wre	Rs. 31,56,906 was spent in upgrading 21 class rooms into smart class rooms worth
4. To carry out repair and maintenance of college infrastructure.	Amount worth Rs. 6,49,612 was spent for the repair and maintenance.
5. To enhance Industry-Academia interaction	College undertook pilot project with Gryphon Consultants, Pune, that worked on imparting soft skills training to the students.
6. To plan effective utilization of expected RUSA Grant	Work started/ended Equipment 4,14,065 (Psy, MI, FA, Sports, audi laptop) PWD 16,06,000 out of 33,35,175 (Underground Water supply, Rain water Harv., Audi AC, Lab renovation, Green room, Hostel Boundary wall, Hostel footpath) Seminar room

	completed and commissioned
7. To Promote Research environment in college	An International FDP on Research Methodology was organized by the IQAC. Many research papers got published in national and International Journals. E-content of Dr. Jaspreet Kaur got recognition from SWAYAM e-portal and IIT, Madras.
8. To ensure sanitary practices for Corona Free Campus	Proper SOPs were created and followed by the institution
9. To renovate room for B.Voc Global Professional in Beauty and Aesthetics	Completed
10. Other Achievements	Half an hour Fitness Break was initiated, The college established a Regional Centre for Jagat Guru Nanak Dev State Open University.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Ms. Suman Lata
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/12/2021

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**23**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**3450**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1785**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**1072**

File Description	Documents
Data Template	[View File]

3.Academic		
3.1 Number of full time teachers during the year		**101**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year		**89**

File Description	Documents
Data Template	[View File](#)

4.Institution		
4.1 Total number of Classrooms and Seminar halls		**48**
4.2 Total expenditure excluding salary during the year (INR in lakhs)		**108.49537**
4.3 Total number of computers on campus for academic purposes		**140**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution provides a range of subject options to the students of different streams: humanities, science, technology, commerce and management. In addition various skill oriented courses like CBA , Journalism, PGDCA, PGDND, Finishing School and Community College relevant to regional and global trends have also been running successfully.The Institution adheres to the curriculum laid down by the affiliating University and prepares a well planned monthwise planner and distributed to all the students at the beginning of each academic session.The curriculum for these

courses is designed and revised from time to time by PU, Chandigarh during the meetings of BOS.The institution is autonomous in running diploma and advanced diploma in beauty and wellness being run under community college and has the authority to frame and modify syllabi for the same. Various extension lectures, talks, assignments, webinars etc. were arranged to engage students in meaningful discussions on moral, ethical and social issues. The links were shared through whatsapp groups in order to provide a platform for interdisciplinary interaction among students and staff. Institution provides teachers with the necessary resources both in print and e- book form. The teachers have the freedom to initiate and innovate in the way they want to teach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcgldh.org/media/ab4eedgb/syllabi-links.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The key to the effective implementation of curriculum is efficient planning. Unitization of syllabus and strict adherence to it leads to commendable performance by students. Delivery analysis has been done from time to time within classes in the form of seminars, assignments, short tests etc. in classes/google classroom and also in the form of mid semester tests as per conditions laid down by the university.To ensure regularity in attending classes, 75% is the precondition to be eligible to appear in semester examination. Every teacher maintains one's own attendance register.The internal assessment is based on different activities like Group Discussion, PPT's, Class Test etc.The teachers strived hard to improve the performance of students by helping them by all possible means during this pandemic session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcgldh.org/media/bo4plwpi/academic-calendar-links.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

238

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crosscutting issues relevant to

(i)Professional ethics like honesty, transparency, accountability and confidentiality in the form of short motivating meetings organized by different departments, clubs and societies.

(ii)Gender issues are taken care of by Women Safety And Legal Literacy Cell of the college.

(iii)Human values are important because they help us to grow and develop. Our decisions and actions indicate our values and beliefs.They help us to create the future we want to have. Motto of our institute is to provide character oriented education that instills basic values and ethnic values in one's psyche called "value Based Education".Our institution has Rotract Club, Red Cross, 3 units of NSS with 268 enrolled volunteers,NCC, etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings.

(iv)Environment sustainability is the responsibility to conserve natural resources and protect global eco systems to support our

health and well being. Our institution has environment society and campus committee to lookafter these issues.

Environment and Road Safety paper is part of curriculum and students have to pass the exam to get graduate degree in any stream.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3450

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1977

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Differentiation of weak and advanced learners:

In a given education set up all the students are not academically alike. The IQ levels vary from one student to another. To bring up the level of weak students and maintain minimal education standards, remedial classes coupled with peer teaching are taken up at institute level. The difficulties faced by students with respect to access to books, IT infrastructure, financial issues are being addressed both at institutional level as well as by the faculty at personal level. The weak learners are apprised of their performance at frequent intervals and are given chance to interact with advanced learners, to create congenial peer environment among such students and instill confidence in learning the subject well. The weak students are even apprised of test taking strategies and easy learning methods. On contrary, the advanced learners are made aware of more opportunities to excel in academic arena. The bright students are exposed to advanced books and opportunity to discuss the subject in detail with their teachers. They are further encouraged to discuss the subject with the help of posters and PPT presentations. The confidence is built up in such students by encouraging them to participate in subject related seminars and symposia. The advanced learners are also made aware of and compete

in competitive exams. During the session due to prevailing pandemic situation students from remote areas and network challenges stayed connected to the teachers through mobiles for one on one interactions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3450	**101**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

With the aim to provide appropriate skills to the students, student centric methods like experiential learning, participative learning and interaction with peer groups is enhanced, to build up strong teaching-learning process. Practical classes and topic related external visits to relevant outlets are given priority in delivering the course curriculum. This ensures practical exposure to students and confidence among them to handle the target groups after theirgraduation. The mock interviews, group discussions, workshops, quiz competitions at department and institution levelfurther enhance knowledge base of the students. The students are familiarized with ICT tools such as power point presentations, interactive boards etc. The use of google classroomwas a routine mechanism of interaction with students during online teaching phase. In the recent times of on-line teaching, the use of ICT tools was helpful for smooth two-way interaction among students and teachers and made the learning process unique. The learning is made student centric through project work, seminar presentations and assignments. The students are made aware of e-learning portals such as SWAYAM, NPTEL and NDL. Such platforms have been very useful to enhance capacity build-up of students during COVID 19

pandemic.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasizes on the use of ICT enabled teaching learning process. The faculty members make use of smart boards and other digital tools to deliver the curriculum in an effective manner.

Teachers use various modern tools of teaching like Google class room , You Tube channels, resources like Swayam to make the teaching learning process effective. Online quizzes and educational games are also used to enhance the teaching learning process. The college library extends digital support to the students and staff through "INFLIBNET".

The library, Laboratories, majority of classrooms, College auditorium and Seminar hall are Wifi enabled and are effectively used to conduct guest lectures workshops and seminars etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts transparent and stringent process of evaluation of the students to enhancethe quality of pass-outs from this college. A continousevaluation system is followed for internal assessments.The internal assessments are done through a well-planned schedule which strictly is as per the academic calendar announced well before the start of academic session. The class tests, assignments, projects, report writing, seminars, quiz, class interactions, mid semester testsas well as the attendance form the basis of internal assessment of students. The practical component of the course is given special attention, so as to have knowledge savvy as well as skill oriented student pass outs. The internal assessment is displayed on the departmental notice boards. Teachers are open to any clarification orcorrection sought by the students.During the period of COVID pandemic, the online teaching as well as evaluationwas adopted to continue the assessment work.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances:

The internal examinations are conducted in transparent and fair manner. The dates are announced well in advance and circulated among students. The course contents are fully covered by the class

teachers. There is bleak chance of occurrence of examination related grievances among the students. However, in the recent years due to COVID 19 pandemic some issued related to online examinations have been reported. The issue primarily related to poor net connectivity at the student end, as well as non-availability of suitable devices particularly laptops, due to poor financial family backgrounds. To resolve the internal examination related grievances, if any, the course teacher patiently listened to the concerns of the students and triedto resolve the issue without dispute. The students has also the provision to contact the principaldirectly in case of any dispute.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 Programme and Course outcomes:

To have transparency in teaching, the programme wise and course wise outcomes are finalized after discussion among the senior faculty members/ heads of the departments and displayed on website of the college and circulated among students. The evaluation process is also aligned with the descript outcomes. As the students are made aware of these course expectations/ outcomes, in the initial lectures, there is clear picture in the mind of students what is expected out of them at the end of the course and also about the value of the course after completion of degree programme. Thus the performance and learning outcome has direct correlation with the clarity in the mind of students about the objectives of the programme and courses undertaken by them during the degree programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gcgldh.org/programme-outcomes
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of Programme and course outcomes:

The institute is successful if it can gauge and ensure that the outcomes envisaged during start of a degree programme/ course is attained by each passing batch of graduates. This has direct correlation with the employability of the pass outs, as they acquire envisaged skill sets. This is possible only when there is active linkage/ interaction with the students during class learning as well as after they have graduated from the college in form of feedback. This mechanism ensures quality of students produced especially with respect to knowledge build-up of the subjects taught. The outcomes in form of acquired jobs/ other subject related achievements are displayed on website, so as to encourage the new entrants of the programme/ course. The old students are also made to interact with new entrants, which instill confidence among them and zeal to acquire more knowledge from the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://gcgldh.org/media/fe4nemso/result-analysis-outgoing-classes.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

29-11-2022 11:29:59

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities tremendously impact the overall shaping of students. Social activities organized by NSS, Rotaract or Red Cross clubs enable students to encounter the ground reality of various issues prevailing around and stimulate their thoughts in the direction of resolving them. They show their concern towards the prevailing problems. These activities offer students an exposure to the neighborhood, communities, personally sense the gravity of the situation and a chance to try out implementing their proposed solutions firstly on a small and then on large scale. They take it as their social responsibility to solve the issues and make society better.

At the same time, activities related to art, literature and culture provide students with advantageous opportunities to explore their personal interests and develop them in the best ways. This not only enhances the individual productivity of students but also elevates their ability to work in a team. It also invigorates leadership qualities in students and renders them a new window to showcase their potential invoking in them a sense of responsibility.

Gaining all these qualities through extension activities, students step towards their holistic development and ultimately shape into awakened and sensible citizen of the society.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/qscnzmaa/3-4-1-links.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

792

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has always endeavored to provide quality education and believes in holistic development of the students in order to make them skilled, aware, responsible and empowered women. The college is expanded over 217800 Sq Yard area out of which 17269 Sq Yard area comprises the campus building with various departments and blocks. The institution has adequate and well maintained, user friendly infrastructure which is conducive for teaching, learning and overall development of students.

• There are 46 Total Rooms out of which 34 rooms were fully ICT enabled smart rooms.

• The College has total 25 well equipped labs out of which 20 labs have been upgraded to smart labs out of which 6 labs are used for providing computer education.

• The college is fully Wi-Fi enabled campus for the benefit of staff and students, apart from this college has community college which runs different B. Voc courses to provide vocational and Professional training to the girl students. The college also has one Diet clinic in the campus.

• The college has one multi- purpose Auditorium hall where various academic, cultural and social functions are performed along with this college has one open stage.

• The college has one Seminar Hall, where various types of seminars, extension lectures and literary events are held.

• **The college also has well maintained Hygienic canteen and PCO and Photostat unit which provides various add on services to the students.**

• **The college also provides hostel facility to the students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: The college has an auditorium and Seminar hall, which has adequate facilities for literary as well as Cultural activities. There is one open stage in the college measuring 35x40 sq mtr ground where students showcase their skills. In addition to this Nukkad nataks are also performed in the open campus ground. Different departments of the college also provide ample opportunities to the students to participate in various cultural events.

Sports and games facilities: A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, Kabaddi, Powerlifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions. There are provisions for providing sports equipments, kit and dresses to participating students and they are replenished regularly for ensuring best of the facility to students. The students are also facilitated with indoor and outdoor games and facilities.

- **Indoor Facilities/Games- Gymnasium, Kabaddi Mat, Weight Lifting, Chess Table, Judo, Taekwondo, Karate**
- **Outdoor Facilities/Games- Hockey ground, Handball ground, kho-kho ground, kabaddi ground, Standard track, Badminton court, Volleyball court and open gym.**

College teams are formed to take part in District, State, National, International, Inter college, inter university and all India inter university competitions. The college sports teams have

brought laurels by winning various medals and trophies in different National and International Competitions. Sports day is celebrated every year in the month of February/March .The college has well trained and qualified Physical education faculty to take care of day to day games and sports activities of the college. Yoga and meditation activities are also performed in the open peaceful areas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcgldh.org/media/vuej5301/4-1-2_link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Year 2020-21 Rooms 46 Smart 34, Auditorium 01, Rusa Seminar 01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gcgldh.org/media/stubxa34/4-1-3_link.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

94.26367

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

· Name of ILMS software - SOUL

· Nature of automation (fully or partially) -Partially

· Version -2.0

· Year of Automation -2003

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gcgldh.org/media/angeaqxk/4-2-2_liabrary_link.pdf

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

Year 2020-21 (INR in Lakhs) 254086

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broad band connection from BSNL to Net plus on 1 Dec 2020 and now speed has been improved from 100 MBPS to 400 MBPS. For improving the Wi fi facility college has 10 indoor routers and 1 outdoor router. The college has total 140 computers in working conditions in six different computer labs namely BCA I, II & III, CBA Lab and MSc IT lab I & II. These labs were frequently updated with latest soft wares.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcgldh.org/media/kympd3gc/4-3-1.pdf

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.23170

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has standard procedure for augmentation, up gradation, utilization and maintenance of the infrastructure for physical, academic and administrative facilities. Various committees give recommendation regarding purchase, repair and upkeep of infrastructure. By purchasing items from GEM Portal either by direct purchase or through bidding depending upon the cost of the item. The policy covers infrastructure and facilities in laboratory, library, sports complex, computers and classrooms. The policy focuses on procuring best services and products on comparatively low market rates.

Procedure for utilization

Requirements submitted and feedback from different stakeholders is taken into the consideration for procurement of the new and the maintenance of existing infrastructure.

Infrastructure

GCG has a well-established infrastructure and proactively keeps on improvising it in line with its academic growth. It has a large academic block, hosting big and spacious classrooms and laboratories. The construction, maintenance and repairing of physical infrastructure of the College is done by PWD Civil works, PWD Sanitation, PWD electricity, Govt of Punjab. Whenever a grant is received, the funds are transferred to PWD and infrastructure is developed and maintained accordingly. Routine repair work is done by utilizing funds in the college.

Laboratory

Laboratories are well equipped with necessary experimental facilities and are upgraded annually with the addition of

equipments and other related materials. SLA and JLA prepare record of stock, consumption and write off the recurring and non-recurring material under the supervision of concerned HOD's. To minimize the hazards and to provide a safe working environment, appropriate disposal of chemical, hazardous waste and electronic waste is done by laboratory personnel. Annual stock verification is done by the concerned committee.

Library

To provide comprehensive resources and services of the research, teaching and learning needs of institution community, a well-stocked two storied book space with a well-equipped and an extended reading lounge is established. There is facility of N-LIST program under INFLIBNET to access all the reference material online. There is separate Braille Corner for visually-challenged students. The Library Committee, after assessing the need of books and other ICT tools in the library, arranges for its purchase and ensures its maintenance on regular basis.

Sports Complex

A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, kabaddi, Power lifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions. There are provisions for providing sports equipments, kit and dresses to participant students and they are replenished regularly for ensuring best of the facility to students. Rules, recommendations and facilities for sportsperson are decided and implemented by HOD after discussion with principal. The requirements of equipments for playground, gymnasium and sports are upgraded and maintained by utilizing sports funds especially maintained for this purpose.

Computers

There is a rich infrastructure of computer labs and other ICT facilities in the college for providing its top-notch exposure to students as it is the need of the hour. The Compulsory Computer Lab, Computer Science Department Lab, English Language Lab, Computer Labs in the Departments of Commerce and computer facilities in different teaching departments provide a rich availability of ICT facilities to students and staff. The purchase of hardware and up gradation of software is done on the basis of requirement by college administration, in coordination with HEIS

committee.

Classrooms

The airy and well-spaced classrooms are optimally utilized to provide healthy and hygienic study conditions to students. There is regular upkeep of classrooms for uninterrupted effective teaching.Classrooms are assigned in the time-table according to class strength by time-table In charge .Special emphasis is given on allotment of ICT enabled classrooms for regular use by all departments.

Other Facilities

The college has well maintained lawns daily maintained by the care takers. The college has three Generators which are well maintained and AMC has been done annually for their maintenance from Kirloskar company. The college also has Water filters installed in the campus for providing bacteria free water to the students. The college has one Ramp for physically disabled students refer 7.1.4The college also has different parks where students can relax and sit in the peaceful areas. To preserve rain water college also has one rain water harvesting system refer 7.1.7

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

777

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

147

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills   **A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1140

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1140

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

521

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council: The GCG Student Council is elected annually through a fair and democratic process by the active participation of all students. The Student Council consists of a HEAD GIRL(Third-year student), DEPUTY HEAD GIRL (Second-year student), departmental and societal presidents, vice presidents, treasurers, and class representatives who are toppers in university examinations, editors of various sections of college magazines, representatives of social and cultural activities, presidents of NSS, NCC, Rotaract Club, Red Cross Society, Women Forum, Legal Literacy Cell, Anti-drug Cell, Anti Ragging Cell Women Safety Cell. It is a multifaceted organization that conducts a wide range of functions and activities such as Welcome function for freshers, Teej Celebration, Yoga Day, Independence Day, Republic Day, Van Mahotsav, Extension Lectures, Seminars, Rallies, Lohri function, Farewell function, Convocation, Old Students' Association Day, Sports Day, Community Reach Programs like visits to old age homes and orphanages. It also maintains discipline on the campus. The Student Council also helps in keeping the campus clean and tidy. It also acts as a link between students and administration to help resolve their problems.

IQAC: Head girl and Deputy Head Girl represent students in the IQAC. The needs and suggestions of the students are put up in the house during the meetings. The relevant suggestions are considered and actions are planned accordingly, for further quality improvement at the institutional level.

Old Students' Association: Two students' representatives are included in the executive body of the association. Their valuable suggestions help the association in taking care of the required needs of the students to support them in cash or kind.

Clubs and Societies: Each club, society, and the department has its own student body which is involved in organizing various academic activities such as quizzes, seminars, mentorship, exhibitions, etc. The students represent themselves administratively through various clubs, societies, cells, and committees by holding the posts of office bearers and executive members.

Academic Association: Each student, by default after admission also becomes a member of an Academic Association depending on the course joined. Guided by the association in charge (a faculty member), the association organizes seminars, symposia, debates, lectures, academic festivals, etc. throughout the academic year.

Class Representative System: Besides an active Student Council, each class also has a Class Representative who acts as a bridge between her fellow students and the teachers. She ensures timely dissemination of information regarding events, examinations, and even learning material.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni association named as 'Old Students' Association' under Societies Registration Act 1860. The Old Students Association (OSA) has been functioning since 1957 as a nodal agency for maintaining liaisons with Alumni all over the world to involve them with the development of the Institute. It focuses on the continuing development of the Institute's academic, research, and off-campus programs, expansion as well as renewal of its facilities, and providing scholarships and financial aid to students through annual fundraising campaigns. The Association contributes toward the development of the Alma Mater and its students. All the activities and events are student-oriented and aimed at maintaining a fellow feeling among former students of Govt. College for Girls and establishing friendships between the old students and the new. In this regard, the institution collaborates with the alumni by meeting once a year for celebrating Annual Old Students' Day in the College in which eminent students are honored. Apart from this, Monetary help is provided to needy students, and funds are raised to provide infrastructural support from time to time. Former faculty members continue to closely associate themselves with the college through the departmental activities as well as college get-togethers in which they are special invitees as Resource Persons to share their expertise with students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **C. 3 Lakhs - 4Lakhs**

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college lays emphasis on providing quality education to girls of urban as well as rural class of the state and from the other parts of the country. It strongly believes in empowering the women in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college reflect in its motto "Learn to Serve", that aims at preparing the women to serve the society and the nation by transforming themselves into a complete person.

The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world. Also keeping in pace with digitalization, college aims at embracing ICT in its infrastructure, decision making, teaching learning processes, thereby becoming right fit for future digital World.

And for effective running of institution, college strictly adheres to participative and collaborative decision making wherein all stakeholders inclusive of management, faculty members, students, parents and workers of each level are integral part of college plans and policies.

File Description	Documents
Paste link for additional information	https://gcgldh.org/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In Order to ensure decentralization and participative management in institution, Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council, IQAC and convenors of different committees.

- **The faculty members are appointed as members of different societies/Cells/Committees according to their professional capabilities. They are given powers to make decisions according to the policies of government and the institution. Every year the duties are circulated amongst the faculty members in order to inculcate fresh and innovative ideas in the working of different functioning bodies.**
- **Students' participation is also encouraged at various levels in college policy and decision making. There is active alliance of students in student council that helps in coordinating the organizational and managerial activities of institution. The student council actively participates in conduct of college affairs and also act as a liaison between college administration and students.**
- **Non-teaching staff are represented in the IQAC. Suggestions of the non-teaching staff are considered while framing policies and decisions.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has been actively practicing quality improvement strategies over a period of time in various fields. One such strategy is practiced as Holistic development of Human resources at institution level. The strategy aimed at physical, Intellectual, emotional, spiritual and social development of its human resources.

- For intellectual development, institution has been accommodating latest teaching pedagogies wherein nearly 34 (Criteria 4.1.3) classrooms has been upgraded to Smart class rooms. Also to make learnings more engaging, goal and practical oriented, peer learning, Project and field works, Presentations, case studies are widely followed across various curriculums. Extensive online co-curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality. In order to overcome pandemic, college has smoothly and effectively adopted Hybrid mode of teaching. Regular Online and offline FDPs are organized both for teaching and non teaching staff, thereby ensuring their overall development.
- For Physical Development, college introduced 30-Minutes Physical fitness break wherein various activities like Yoga, meditation, Aerobics, Dance, Basketball, Football and many more were undertaken by teaching, non-teaching staff and students.
- For emotional and spiritual development, college has been playing active role via its students' counselling cell that aims at handling students' academic and career related problems and help resolving them. Also, college has active grievance cell where any student can register their grievance and committee ensures that their grievances are handled at the earliest. Webinars were conducted for Counselling of the students to create awareness and to uplift their confidence to overcome fear of pandemic. Also college has organized A virtual inter-college state-level event "Happiness Market" that included various activities like fun games, laughter therapies, Yoga activities.
- For Social Development, college has different societies that give students a platform to interact, network and exhibit their talents. In Pandemic also, college has been actively organising virtual events like Poster making, Nukkad naatak, Ad-Mad show, Debates and many more.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://gcgldh.org/media/dhgdee3j/rooms_pics.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

POLICIES - Being a government institution, the college has been recieving major inputs in the form of policies and guidelines directly from the government. To implement these policies,Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council, IQAC and convenors of different committees.The faculty members are appointed as members of different societies/Cells/Committees according to their professional capabilities. They are given powers to make decisions according to the policies of government and the institution. Every year the duties are circulated amongst the faculty members in order to inculcate fresh and innovative ideas in the working of different functioning bodies.

ADMINISTRATIVE SETUP - As mentioned aboves, the working of college and its policies can be seen in its organogram(Attached file) which ensures that working in institution is channelised at all the level in college.

APPOINTMENT AND SERVICE RULES - The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://gcgldh.org/media/lu0lfa3p/6-2-2-organogram-of-institution-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College has been practicing variety of welfare measure both for its teaching and Non teaching staff in the form of Dispensary, G.I.S, G.P.F, Gratuity, Pension.

All Class IV employees are provided with college Uniform.

Dispensary facility is also provided in college premises for teaching and non-teaching staff.

During Covid-19, all teaching and non-teaching staff have been given provision of Quarantine leave as per government guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching and non-teaching staff has been a regular affair.

- **At institutional level, IQAC team conducts students'**

satisfaction survey periodically wherein students are asked to rate their satisfaction with regard to their course programs, subject, course instructors, college infrastructure inclusive of ICT facilities, laboratories, canteen and hostel facilities. IQAC ensures reliability of surveys by covering 10% of college population. Since last two years, due to pandemic, online survey has been done wherein questionnaires has been sent randomly to students, Alumni, parentsand data was collected. The data is analysed by Student satisfaction statistical cell.Thefeedback from same is discussed with head of institution and sent to respective faculty membersfor further evaluations and improvements.

- Government of Punjab, department of Higher education, also conducts Annual performance-based appraisals of faculty members. Under this, teachers are evaluated on various parameters like academic results, orientation/refresher course attended, use of participatory and innovative teaching learning methodologies, participation in admissions, co-curricular, extension, professional development related activities, research-based activities and many more. This appraisal is approved by college principal and forwarded to government of Punjab.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has been practicing effective mechanism for auditing its accounts. The college duly appoints a bursar and all vouchers are checked regularly. The expenses incurred under different heads are thoroughly maintained and checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. Further the accounts of the college are regularly audited by chartered accountant as per the government rules. The auditor ensures that all payments are duly authorized after the audit. Any queries, in the process of audit would be

attended immediately along with the supporting documents within the prescribed time limits. Apart from this there is external audit by AG Audit. This mechanism, thereby, exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels. Apart from this external audit is done by Punjab government from time to time wherein team of auditors are sent to college and all the reports of college are thoroughly approved by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,34,26,888.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, MP Local Area development scheme, MLA discretionary grants and alike. All the funds received from these grants are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance, Purchase of laboratory equipments, salaries, construction of new facilities and many more. College ensures transparent mobilization of these funds in collaboration with various Government institution and its policies, Principal and faculty members. Like for purchase of new

equipment of Rs50,000 and less, college can make direct purchase through GeM portal and if purchase is more than Rs.50,000 worth, college invite bidding process Via GeM portal only. For construction or renovation of existing facilities, college works via deposit works through PWD. Grant for construction /renovation through Deposit work are utilized through deposit work by PWD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since year 2017-18, the IQAC cell of GCG has been making action plans for every five years and has been actively practicing quality improvement strategies over a period of time in various fields. For year 2020-21, IQAC focused on overall personality development of students by following Best practices. Twosuch practices that wereadopted, aligning with Mission and Vision statement of institute, wereHolistic development of all and Blendede Mode of teaching.

Details of these are attached as additional information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies periodically at different levels. Departmental meetings with Principal and IQAC are regularly held to motivate the faculty to make need-based changes in the teaching pedagogy. Enrichment of curriculum with invited lectures, webinars, online curricular activities, and workshops are periodically organised.

At Department level, the Heads of Departments conduct meetings and keep track of the academic performance of students and term-wise completion of syllabus. Preparation of lesson plans and teaching methodology is a part of agenda of departmental meetings.

At IQAC Level

IQAC has been actively taking initiatives to introduce and inculcate new teaching pedagogies in order to keep pace with changing world. Amidst pandemic college and its faculty switched to online mode of teaching. Looking at the situation, IQAC took a responsibility in introducing and training its faculty with latest LMS under which various FDPs were organisedon various E-learning resources.These FDPs helped teachers in smooth transition from Offline to hybrid mode of teaching. Also, in order to coonect with its stakeholder, college introduced its own You Tube channel,

To ensure continous improvement, IQAC team of college collects feedback from students and alumini on teaching learning performance and conducts Student Satisfaction Survey as exit feedback. The information collected is analysed by Statistical cell and is shared with faculty members and principal. Academic Assessment Academic assessment of teachers' performance is done each session through the feedback analysis by IQAC. During the academic session 2020-21, a blended mode of teaching was adopted with Covid norms and necessary measures to cater to online teaching-learning taken.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCxx7atWDA P6mIQQLupqvN1g
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in gender equality and makes effort towards Gender sensitization by conducting seminars, debates, group discussions, awareness programs. The institute has constituted various committees viz. Women Safety and Legal Literacy Cell, NSS, NCC, Career counseling Committee, Scholarship Committee, Gender Champion and Red Ribbon Club, Red-Cross Committee, Sanitary Committee etc. for rendering safety, security and counseling to the students on the campus and within the hostel.

Safety and security:

- **Martial arts: In order to safeguard the students from anti-social elements in the society, the self-defense skills are taught to them.**
- **CCTV surveillance: Security cameras are installed for safety and security of everyone in and around the campus.**
- **Security Guards: The college security guards ensure the security and safety of the students. They maintain entry register to keep a check on the entry of unauthorized persons.**
- **Student Awareness Programmes: Various activities such as webinars and seminars are organized by Women safety Cell, NCC, NSS and other departments for educating the students about their safety and security.**

Career-counselingand Placement Cell: These regulatory bodies aim to help students become self-dependent and career-conscious.

Student counseling: The college has framed the Internal Complaint Committee to regularly counsel the students and checks sexual harassment within the premises.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcgldh.org/media/ucil5svh/weblink-7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- **Waste Segregation: The solid waste from every nook and corner of the campus is collected and segregated in blue and green coloured dustbins. Green ones are for disposal of wet, biodegradable waste and blue ones are for disposal of dry, non-biodegradable waste.**
- **Scrap Recycling: The old newspapers and other paper scrap are sold to vendors for recycling.**
- **Incineration: Incinerator is installed in the Girls Hostel for hygienically destroying the sanitary napkins.**
- **Vermi composting: The biodegradable waste collected from the campus is collected for decomposition to be used as a source of bio fertilizer and manure within the campus.**

Liquid waste management:

- **For proper disposal of liquid waste, systematic drainage system is present.**
- **Regular monitoring of pipelines to check leakage.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always been at the forefront for sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The college organizes different sports activities and celebrates the cultural and regional festivals like Gurpurab, Basant Panchami, Lohri, Diwali etc. to teach tolerance and harmony to the students. To promote national integrity among students from different caste, creeds and social identities, various commemorative days such as National Unity Day, Republic Day, Independence day, Gandhi Jayanti, National Voter's Day etc. are celebrated. The college has code of ethics for teachers, students and non-teaching employees that is followed by one and all irrespective of their cultural, linguistic, communal, regional, socio-economic and other diversities. Faculty caters to the varied needs of the students coming from various linguistic backgrounds by using regional, national and professional languages during classroom discussions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts activities to generate awareness drives for faculty and students to inculcate values for being

responsible citizens. Some of the regularly conducted activities are Vigilance Awareness Week, National Voter's day, National Education day, Road Safety month, Swachhata Pakhwada, Budha Darya Campaign, Fitness activities, Yoga Day, tree plantation etc. The college celebrates Independence Day, Republic Day, Gandhi Jayanti and National Unity Day to mark the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Apart from this, there are various other committees like Anti-drug committee, Anti Ragging Committee, Hostel Committee, Career and Placement Committee, Grievance Redressel Committee etc. for looking into the issues of students and employees promptly. Covid-19 vaccination drives were conducted for the welfare of students and employees. An official message is circulated through Whatsapp before conducting these events for mass awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcgldh.org/media/rtmpbmbh/weblink-7-1-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various clubs, committees, NSS and NCC of our college regularly celebrate national and international commemorative days, events, festivals like Gurpurab, Republic Day, Independence Day, Gandhi Jayanti, Saraswati Pujan on Basant panchami, Diwali, International Yoga Day, Swachh Bharat Abhiyan Day etc. (table 7.1.11)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice 1: Holistic Development

Objectives of the practice: The chief objective is the all round personality development of the students and following areas are taken into consideration to accomplish it:

- **To lay great emphasis on physical health, stress management and improvement of gross motor skills.**
- **To nurture critical thinking, creativity, problem-solving skills, language skills and conceptual understanding.**

- To inculcate the sense of empathy, positive attitude, resilience and self-confidence.
- To enable the students to understand the value of socialization, collaboration and cooperation.
- To inculcate scientific temper and research culture amongst the students.
- To create a favourable learning environment through Infrastructural upgradation

The Context: This reputed institution caters to varied needs of students belonging to diverse socio-economic strata. The institution is working for their holistic development so as to groom their physical, intellectual, emotional, social and spiritual skills that can help them to become competent enough to face the global challenges. The college provides them facilities and opportunities not only related with academics but also with co-curricular, extension and other life-enhancing activities. They are given such a conducive environment that they gradually become clear about their aptitude, skills and career options

The Practice: Besides basic amenities, here are a few important components that our college is trying to provide for ensuring holistic development:

- The college made an effective use of the RUSA fund for infrastructural development.
- The RUSA Seminar hall with the seating capacity of more than 100 students was inaugurated.
- ICT enabled smart rooms were made available for upgrading teaching-learning processes.
- The Science laboratories and washrooms were renovated.
- Fitness break was introduced for the teaching and non-teaching staff within the campus and virtually for the students.
- A virtual inter-college state-level event "Happiness Market" was organised by the college.

- For the acquaintance of staff with the benefits of Ayurvedic treatment, a Pulse Diagnosis camp was organised by GCG.
- Webinars were conducted for Counselling of the students to create awareness and to uplift their confidence to overcome fear of pandemic.
- College took initiative to arrange COVID tests for the teaching and non-teaching staff inside the campus in collaboration with CMO office. Also the testing was organized in CMO office.

- Free vaccination camps after regular intervals were organised in the college premises.
- Various competitions such as poster presentation, declamation, PowerPoint presentation and poem recitation were held to aware students about their physical and mental health.
- E-learning technology was adopted in the college.
- In collaboration with DBEE, the institute organised a Group Career Counselling Webinar programme.
- A state-level event was organised on the occasion of National Voter's day for the issuance of digital voter card "e-EPIC".

Evidence of Success:

- During the pandemic period, the various initiatives taken for the stress management in students have proven to be lucrative.
- More than half of the students got partially or fully vaccinated.
- The practice of holistic development of students has been effective in ensuring the growth of core competence in them and in shaping them as real asset for humanity.
- Students of different academic streams have imbibed sensitivity for higher goals and have learnt to work in unison for social good.
- Extensive co-curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality.

Problems encountered and Resources Required:

It was quite challenging for the students to adapt to novel learning methodologies through online mode of teaching. Apart from this, the institute had to plan out academic and co-curricular endeavours within the limited financial resources.

Title of the practice 2: Environmental Consciousness

Objectives of the practice: The college encourages voluntary participation of students in various activities that enable them to nurture environmental consciousness and following objectives are taken into consideration:

- To inculcate the students with a sense of responsibility and commitment towards protecting the environment

- To help the students to acquire the knowledge of pollution and environmental degradation

The Context: Fostering a culture of environmental consciousness among the young generation is the need of the hour. Students have a moral obligation to protect the environment and promote the sustainable development of the planet for future generations. Environmental degradation is detrimental and is jeopardising the long-term health and security of all the living creatures. The human activity is hugely responsible for damaging the environment. The fact that concentrations of greenhouse gases have increased by more than a third since the industrial revolution highlights our impact. Therefore, it is our responsibility to improve our environmental awareness and change our behaviour.

The Practice: The contributions and efforts of the college to improve the environment and spread awareness are multifaceted in nature involving different cells, committees and departments. The collective practices are highlighted as follows:

Solid waste management

- The solid waste from every nook and corner of the campus is collected and segregated in blue and green coloured dustbins. Green ones are for disposal of wet, biodegradable waste and blue ones are for disposal of dry, non-biodegradable waste.
- The old newspapers and other paper scrap are sold to vendors for recycling.
- Incinerator is installed in the Girls Hostel for hygienically destroying the sanitary napkins.
- Vermi-composting: The biodegradable waste collected from the campus is collected for decomposition to be used as a source of bio-fertilizer and manure within the campus.

Liquid waste management: For proper disposal of liquid waste, systematic drainage system is present.

Rainwater harvesting: One Rainwater harvesting unit is installed in our college for the collection of rainwater and for future use.

Evidence of Success:

- Installation of Solar Panels
- Rain harvesting system
- Vermicompost unit in the college

- Botanical garden, Fruit Zone and Herbal garden are maintained in the college in which variety of useful and ornamental plants are grown.
- Installation of Green and Blue coloured dustbins for segregation of dry and wet waste
- Wheeling to Grid.
- Restricted entry of Automobiles.
- LED Lighting to save energy resources
- Installation of Sanitary napkin Incinerator
- Various activities such as Swachhta Pakhwada, Budha Duriya Campaign, Plantation Drives are conducted to inculcate greater consciousness towards nature among college students, staff and local community.

Problems Encountered and Resources Required: The major problems encountered in the implementation of the programme were lack of financial and workforce support.

File Description	Documents
Best practices in the Institutional website	https://gcgldh.org/media/afvpmuv0/weblink-7-2-1-best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution prioritizes Women Empowerment with the following thrust areas:

- "Learn to Serve": Recognizing its privileged position as a premier institute of higher learning, the college adheres to its motto 'Learn to serve' by empowering students in the pursuit of knowledge, values and social responsibility to serve the various sections of the society.
- Skill-based courses: Multifarious skill-based courses (BBA, BCA, B. Voc, Diploma in Beauty and Wellness, Finishing School, PGDND, PGDCA, M.Sc- IT, M.Sc- Botany and M.Com), Add-on courses (Journalism, Computer-based accounting) are

offered to the students.

- **Commutable:** The College is readily commutable from city bus stand (1.8 km) and railway station (1.2 km).
- **Reservation Policy:** The College follows reservation policy of the government and also caters to the students belonging to different socio-economic strata.
- **Tutorial system:** The College practices the tutorial system to identify student's academic strengths and weaknesses along with providing assistance for improvement.
- **Expert Lectures:** Guest lectures are organised for the development of personality, self-confidence and soft skills for job placement.
- **Hostel Facility:** The low-cost hostel facility proves lucrative to the students from far-off places and the college takes pride in being recognized as a Model College by MHRD.
- **Infrastructural upgradation:** The grants are judiciously used for upgrading the infrastructure to match global standards.
- **Virtual Teaching:** To cope up with the Covid-19 pandemic, teaching-learning process was enhanced by e-content preparations.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution provides a range of subject options to the students of different streams: humanities, science, technology, commerce and management. In addition various skill oriented courses like CBA , Journalism, PGDCA, PGDND, Finishing School and Community College relevant to regional and global trends have also been running successfully.The Institution adheres to the curriculum laid down by the affiliating University and prepares a well planned monthwise planner and distributed to all the students at the beginning of each academic session.The curriculum for these courses is designed and revised from time to time by PU, Chandigarh during the meetings of BOS.The institution is autonomous in running diploma and advanced diploma in beauty and wellness being run under community college and has the authority to frame and modify syllabi for the same. Various extension lectures, talks, assignments, webinars etc. were arranged to engage students in meaningful discussions on moral, ethical and social issues. The links were shared through whatsapp groups in order to provide a platform for interdisciplinary interaction among students and staff. Institution provides teachers with the necessary resources both in print and e- book form. The teachers have the freedom to initiate and innovate in the way they want to teach.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcgldh.org/media/ab4eedgb/syllabi-links.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The key to the effective implementation of curriculum is efficient planning. Unitization of syllabus and strict adherence to it leads to commendable performance by students. Delivery analysis has been done from time to time within

classes in the form of seminars, assignments, short tests etc. in classes/google classroom and also in the form of mid semester tests as per conditions laid down by the university.To ensure regularity in attending classes, 75% is the precondition to be eligible to appear in semester examination. Every teacher maintains one's own attendance register.The internal assessment is based on different activities like Group Discussion, PPT's, Class Test etc.The teachers strived hard to improve the performance of students by helping them by all possible means during this pandemic session.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcgldh.org/media/bo4plwpi/academic-calendar-links.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

238

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crosscutting issues relevant to

(i)Professional ethics like honesty, transparency, accountability and confidentiality in the form of short

motivating meetings organized by different departments, clubs and societies.

(ii)Gender issues are taken care of by Women Safety And Legal Literacy Cell of the college.

(iii)Human values are important because they help us to grow and develop. Our decisions and actions indicate our values and beliefs.They help us to create the future we want to have. Motto of our institute is to provide character oriented education that instills basic values and ethnic values in one's psyche called "value Based Education".Our institution has Rotract Club, Red Cross, 3 units of NSS with 268 enrolled volunteers,NCC, etc. serving community indicating respect, appreciation, affection, empathy, love and consideration towards other human beings.

(iv)Environment sustainability is the responsibility to conserve natural resources and protect global eco systems to support our health and well being. Our institution has environment society and campus committee to lookafter these issues.

Environment and Road Safety paper is part of curriculum and students have to pass the exam to get graduate degree in any stream.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3450

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1977

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Differentiation of weak and advanced learners:

In a given education set up all the students are not academically alike. The IQ levels vary from one student to another. To bring up the level of weak students and maintain minimal education standards, remedial classes coupled with peer teaching are taken up at institute level. The difficulties faced by students with respect to access to books, IT infrastructure, financial issues are being addressed both at institutional level as well as by the faculty at personal level. The weak learners are apprised of their performance at frequent intervals and are given chance to interact with advanced learners, to create congenial peer environment among such students and instill confidence in learning the subject well. The weak students are even apprised of test taking strategies and easy learning methods. On contrary, the advanced learners are made aware of more opportunities to excel in academic arena. The bright students are exposed to advanced books and opportunity to discuss the subject in detail with their teachers. They are further encouraged to discuss the subject with the help of posters and PPT presentations. The confidence is built up in such students by encouraging them to participate in subject related seminars and symposia. The advanced learners are also made aware of and compete in competitive exams. During the session due to prevailing pandemic situation students from remote areas and network challenges stayed connected to the teachers through mobiles for one on one interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3450	101

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

With the aim to provide appropriate skills to the students, student centric methods like experiential learning, participative learning and interaction with peer groups is enhanced, to build up strong teaching-learning process. Practical classes and topic related external visits to relevant outlets are given priority in delivering the course curriculum. This ensures practical exposure to students and confidence among them to handle the target groups after theirgraduation. The mock interviews, group discussions, workshops, quiz competitions at department and institution levelfurther enhance knowledge base of the students. The students are familiarized with ICT tools such as power point presentations, interactive boards etc. The use of google classroomwas a routine mechanism of interaction with students during online teaching phase. In the recent times of on-line teaching, the use of ICT tools was helpful for smooth two-way interaction among students and teachers and made the learning process unique. The learning is made student centric through project work, seminar presentations and assignments. The students are made aware of e-learning portals such as SWAYAM, NPTEL and NDL. Such platforms have been very useful to enhance capacity build-up of students during COVID 19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasizes on the use of ICT enabled teaching learning process. The faculty members make use of smart boards and other digital tools to deliver the curriculum in an effective manner.

Teachers use various modern tools of teaching like Google class room , You Tube channels, resources like Swayam to make the teaching learning process effective. Online quizzes and educational games are also used to enhance the teaching learning process. The college library extends digital support to the students and staff through "INFLIBNET".

The library, Laboratories, majority of classrooms, College auditorium and Seminar hall are Wifi enabled and are effectively used to conduct guest lectures workshops and seminars etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts transparent and stringent process of evaluation of the students to enhancethe quality of pass-outs from this college. A continousevaluation system is followed for internal assessments.The internal assessments are done through a well-planned schedule which strictly is as per the academic calendar announced well before the start of academic session. The class tests, assignments, projects, report writing, seminars, quiz, class interactions, mid semester testsas well as the attendance form the basis of internal assessment of students. The practical component of the course is given special attention, so as to have knowledge savvy as well as skill oriented student pass outs. The internal assessment is

displayed on the departmental notice boards. Teachers are open to any clarification orcorrection sought by the students.During the period of COVID pandemic, the online teaching as well as evaluationwas adopted to continue the assessment work.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances:

The internal examinations are conducted in transparent and fair manner. The dates are announced well in advance and circulated among students. The course contents are fully covered by the class teachers. There is bleak chance of occurrence of examination related grievances among the students. However, in the recent years due to COVID 19 pandemic some issued related to online examinations have been reported. The issue primarily related to poor net connectivity at the student end, as well as non-availability of suitable devices particularly laptops, due to poor financial family backgrounds. To resolve the internal examination related grievances, if any, the course teacher patiently listened to the concerns of the students and triedto resolve the issue without dispute. The students has also the provision to contact the principaldirectly in case of any dispute.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 Programme and Course outcomes:

To have transparency in teaching, the programme wise and course

wise outcomes are finalized after discussion among the senior faculty members/ heads of the departments and displayed on website of the college and circulated among students. The evaluation process is also aligned with the descript outcomes. As the students are made aware of these course expectations/ outcomes, in the initial lectures, there is clear picture in the mind of students what is expected out of them at the end of the course and also about the value of the course after completion of degree programme. Thus the performance and learning outcome has direct correlation with the clarity in the mind of students about the objectives of the programme and courses undertaken by them during the degree programme.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://gcgldh.org/programme-outcomes
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of Programme and course outcomes:

The institute is successful if it can gauge and ensure that the outcomes envisaged during start of a degree programme/ course is attained by each passing batch of graduates. This has direct correlation with the employability of the pass outs, as they acquire envisaged skill sets. This is possible only when there is active linkage/ interaction with the students during class learning as well as after they have graduated from the college in form of feedback. This mechanism ensures quality of students produced especially with respect to knowledge build-up of the subjects taught. The outcomes in form of acquired jobs/ other subject related achievements are displayed on website, so as to encourage the new entrants of the programme/ course. The old students are also made to interact with new entrants, which instill confidence among them and zeal to acquire more knowledge from the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://gcgldh.org/media/fe4nemso/result-analysis-outgoing-classes.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities tremendously impact the overall shaping of students. Social activities organized by NSS, Rotaract or Red Cross clubs enable students to encounter the ground reality of various issues prevailing around and stimulate their thoughts in the direction of resolving them. They show their concern towards the prevailing problems. These activities offer students an exposure to the neighborhood, communities, personally sense the gravity of the situation and a chance to try out implementing their proposed solutions firstly on a small and then on large scale. They take it as their social responsibility to solve the issues and make society better.

At the same time, activities related to art, literature and culture provide students with advantageous opportunities to explore their personal interests and develop them in the best ways. This not only enhances the individual productivity of

students but also elevates their ability to work in a team. It also invigorates leadership qualities in students and renders them a new window to showcase their potential invoking in them a sense of responsibility.

Gaining all these qualities through extension activities, students step towards their holistic development and ultimately shape into awakened and sensible citizen of the society.

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/qscnzmaa/3-4-1-links.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

792

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has always endeavored to provide quality education and believes in holistic development of the students in order to make them skilled, aware, responsible and empowered women. The college is expanded over 217800 Sq Yard area out of which 17269 Sq Yard area comprises the campus building with various departments and blocks. The institution has adequate and well maintained, user friendly infrastructure which is conducive for teaching, learning and overall development of students.

• There are 46 Total Rooms out of which 34 rooms were fully ICT enabled smart rooms.

• The College has total 25 well equipped labs out of which 20 labs have been upgraded to smart labs out of which 6 labs are used for providing computer education.

• The college is fully Wi-Fi enabled campus for the benefit of staff and students, apart from this college has community college which runs different B. Voc courses to provide vocational and Professional training to the girl students. The college also has one Diet clinic in the campus.

- **The college has one multi- purpose Auditorium hall where various academic, cultural and social functions are performed along with this college has one open stage.**

- **The college has one Seminar Hall, where various types of seminars, extension lectures and literary events are held.**

- **The college also has well maintained Hygienic canteen and PCO and Photostat unit which provides various add on services to the students.**

- **The college also provides hostel facility to the students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: The college has an auditorium and Seminar hall, which has adequate facilities for literary as well as Cultural activities. There is one open stage in the college measuring 35x40 sq mtr ground where students showcase their skills. In addition to this Nukkad nataks are also performed in the open campus ground. Different departments of the college also provide ample opportunities to the students to participate in various cultural events.

Sports and games facilities: A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, Kabaddi, Powerlifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions. There are provisions for providing sports equipments, kit and dresses to participating students and they are replenished regularly for ensuring best of the facility to students. The students are also facilitated with indoor and outdoor games and facilities.

  - **Indoor Facilities/Games- Gymnasium, Kabaddi Mat, Weight Lifting, Chess Table, Judo, Taekwondo, Karate**

- **Outdoor Facilities/Games- Hockey ground, Handball ground, kho-kho ground, kabaddi ground, Standard track, Badminton court, Volleyball court and open gym.**

College teams are formed to take part in District, State, National, International, Inter college, inter university and all India inter university competitions. The college sports teams have brought laurels by winning various medals and trophies in different National and International Competitions. Sports day is celebrated every year in the month of February/March .The college has well trained and qualified Physical education faculty to take care of day to day games and sports activities of the college. Yoga and meditation activities are also performed in the open peaceful areas.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gcgldh.org/media/vuej5301/4-1-2_link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Year 2020-21 Rooms 46 Smart 34, Auditorium 01, Rusa Seminar 01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcgldh.org/media/stubxa34/4-1-3_link.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

94.26367

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- **Name of ILMS software - SOUL**

- **Nature of automation (fully or partially) -Partially**

- **Version -2.0**

- **Year of Automation -2003**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gcgldh.org/media/angeaqxk/4-2-2_library_link.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Year 2020-21 (INR in Lakhs) 254086

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi Fi. The college has well equipped Wi Fi facility and campus is fully Wi fi. It has changed its Broad band connection from BSNL to Net plus on 1 Dec 2020 and now speed has been improved from 100 MBPS to 400 MBPS. For improving the Wi fi facility college

has 10 indoor routers and 1 outdoor router. The college has total 140 computers in working conditions in six different computer labs namely BCA I, II & III, CBA Lab and MSc IT lab I & II. These labs were frequently updated with latest soft wares.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcgldh.org/media/kympd3gc/4-3-1.pdf

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.23170

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has standard procedure for augmentation, up gradation, utilization and maintenance of the infrastructure for physical, academic and administrative facilities. Various committees give recommendation regarding purchase, repair and upkeep of infrastructure. By purchasing items from GEM Portal either by direct purchase or through bidding depending upon the cost of the item. The policy covers infrastructure and facilities in laboratory, library, sports complex, computers and classrooms. The policy focuses on procuring best services and products on comparatively low market rates.

Procedure for utilization

Requirements submitted and feedback from different stakeholders is taken into the consideration for procurement of the new and the maintenance of existing infrastructure.

Infrastructure

GCG has a well-established infrastructure and proactively keeps on improvising it in line with its academic growth. It has a large academic block, hosting big and spacious classrooms and laboratories. The construction, maintenance and repairing of physical infrastructure of the College is done by PWD Civil works, PWD Sanitation, PWD electricity, Govt of Punjab. Whenever a grant is received, the funds are transferred to PWD and infrastructure is developed and maintained accordingly. Routine repair work is done by utilizing funds in the college.

Laboratory

Laboratories are well equipped with necessary experimental

facilities and are upgraded annually with the addition of equipments and other related materials. SLA and JLA prepare record of stock, consumption and write off the recurring and non-recurring material under the supervision of concerned HOD's. To minimize the hazards and to provide a safe working environment, appropriate disposal of chemical, hazardous waste and electronic waste is done by laboratory personnel. Annual stock verification is done by the concerned committee.

Library

To provide comprehensive resources and services of the research, teaching and learning needs of institution community, a well-stocked two storied book space with a well-equipped and an extended reading lounge is established. There is facility of N- LIST program under INFLIBNET to access all the reference material online. There is separate Braille Corner for visually-challenged students. The Library Committee, after assessing the need of books and other ICT tools in the library, arranges for its purchase and ensures its maintenance on regular basis.

Sports Complex

A well maintained Basketball court, Hockey ground, Volleyball, kho-kho, kabaddi, Power lifting/Weightlifting platform and gymnasium is established for the Students who regularly use the sports facilities for recreation, physical development and preparing for Sport Competitions. There are provisions for providing sports equipments, kit and dresses to participant students and they are replenished regularly for ensuring best of the facility to students. Rules, recommendations and facilities for sportsperson are decided and implemented by HOD after discussion with principal. The requirements of equipments for playground, gymnasium and sports are upgraded and maintained by utilizing sports funds especially maintained for this purpose.

Computers

There is a rich infrastructure of computer labs and other ICT facilities in the college for providing its top-notch exposure to students as it is the need of the hour. The Compulsory Computer Lab, Computer Science Department Lab, English Language Lab, Computer Labs in the Departments of Commerce and computer facilities in different teaching departments provide a rich availability of ICT facilities to students and staff. The

purchase of hardware and up gradation of software is done on
the basis of requirement by college administration, in
coordination with HEIS committee.

Classrooms

The airy and well-spaced classrooms are optimally utilized to
provide healthy and hygienic study conditions to students.
There is regular upkeep of classrooms for uninterrupted
effective teaching.Classrooms are assigned in the time-table
according to class strength by time-table In charge .Special
emphasis is given on allotment of ICT enabled classrooms for
regular use by all departments.

Other Facilities

The college has well maintained lawns daily maintained by the
care takers. The college has three Generators which are well
maintained and AMC has been done annually for their maintenance
from Kirloskar company. The college also has Water filters
installed in the campus for providing bacteria free water to
the students. The college has one Ramp for physically disabled
students refer 7.1.4The college also has different parks where
students can relax and sit in the peaceful areas. To preserve
rain water college also has one rain water harvesting system
refer 7.1.7

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

777

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

147

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1140

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1140

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

521	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council: The GCG Student Council is elected annually through a fair and democratic process by the active participation of all students. The Student Council consists of a HEAD GIRL(Third-year student), DEPUTY HEAD GIRL (Second-year student), departmental and societal presidents, vice presidents, treasurers, and class representatives who are toppers in university examinations, editors of various sections of college magazines, representatives of social and cultural activities, presidents of NSS, NCC, Rotaract Club, Red Cross Society, Women Forum, Legal Literacy Cell, Anti-drug Cell, Anti Ragging Cell Women Safety Cell. It is a multifaceted organization that conducts a wide range of functions and activities such as Welcome function for freshers, Teej Celebration, Yoga Day, Independence Day, Republic Day, Van Mahotsav, Extension Lectures, Seminars, Rallies, Lohri function, Farewell function, Convocation, Old Students' Association Day, Sports Day, Community Reach Programs like visits to old age homes and orphanages. It also maintains discipline on the campus. The Student Council also helps in

keeping the campus clean and tidy. It also acts as a link between students and administration to help resolve their problems.

IQAC: Head girl and Deputy Head Girl represent students in the IQAC. The needs and suggestions of the students are put up in the house during the meetings. The relevant suggestions are considered and actions are planned accordingly, for further quality improvement at the institutional level.

Old Students' Association: Two students' representatives are included in the executive body of the association. Their valuable suggestions help the association in taking care of the required needs of the students to support them in cash or kind.

Clubs and Societies: Each club, society, and the department has its own student body which is involved in organizing various academic activities such as quizzes, seminars, mentorship, exhibitions, etc. The students represent themselves administratively through various clubs, societies, cells, and committees by holding the posts of office bearers and executive members.

Academic Association: Each student, by default after admission also becomes a member of an Academic Association depending on the course joined. Guided by the association in charge (a faculty member), the association organizes seminars, symposia, debates, lectures, academic festivals, etc. throughout the academic year.

Class Representative System: Besides an active Student Council, each class also has a Class Representative who acts as a bridge between her fellow students and the teachers. She ensures timely dissemination of information regarding events, examinations, and even learning material.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni association named as 'Old Students' Association' under Societies Registration Act 1860. The Old Students Association (OSA) has been functioning since 1957 as a nodal agency for maintaining liaisons with Alumni all over the world to involve them with the development of the Institute. It focuses on the continuing development of the Institute's academic, research, and off-campus programs, expansion as well as renewal of its facilities, and providing scholarships and financial aid to students through annual fundraising campaigns. The Association contributes toward the development of the Alma Mater and its students. All the activities and events are student-oriented and aimed at maintaining a fellow feeling among former students of Govt. College for Girls and establishing friendships between the old students and the new. In this regard, the institution collaborates with the alumni by meeting once a year for celebrating Annual Old Students' Day in the College in which eminent students are honored. Apart from this, Monetary help is provided to needy students, and funds are raised to provide infrastructural support from time to time. Former faculty members continue to closely associate themselves with the college through the departmental activities as well as college get-togethers in which they are special invitees as Resource Persons to share their expertise with students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**C. 3 Lakhs - 4Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college lays emphasis on providing quality education to girls of urban as well as rural class of the state and from the other parts of the country. It strongly believes in empowering the women in social, economic and digital fields as well as takes care of the cultural developments of the students. The Vision and Mission of the college reflect in its motto "Learn to Serve", that aims at preparing the women to serve the society and the nation by transforming themselves into a complete person.

The vision and mission statement of institute aims at holistic development of all stakeholders via interactive and participative teaching pedagogies that is inclusive of participative decision making, peer learning, team projects, field works, presentations. All these learnings aim at making students ready for future and dynamic world. Also keeping in pace with digitalization, college aims at embracing ICT in its infrastructure, decision making, teaching learning processes, thereby becoming right fit for future digital World.

And for effective running of institution, college strictly adheres to participative and collaborative decision making wherein all stakeholders inclusive of management, faculty members, students, parents and workers of each level are integral part of college plans and policies.

File Description	Documents
Paste link for additional information	https://gcgldh.org/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In Order to ensure decentralization and participative management in institution, Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council, IQAC and convenors of different committees.

- **The faculty members are appointed as members of different societies/Cells/Committees according to their professional capabilities. They are given powers to make decisions according to the policies of government and the institution. Every year the duties are circulated amongst the faculty members in order to inculcate fresh and innovative ideas in the working of different functioning bodies.**
- **Students' participation is also encouraged at various levels in college policy and decision making. There is active alliance of students in student council that helps in coordinating the organizational and managerial activities of institution. The student council actively participates in conduct of college affairs and also act as a liaison between college administration and students.**
- **Non-teaching staff are represented in the IQAC. Suggestions of the non-teaching staff are considered while framing policies and decisions.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has been actively practicing quality improvement strategies over a period of time in various fields. One such strategy is practiced as Holistic development of Human resources at institution level. The strategy aimed at physical, Intellectual, emotional, spiritual and social development of its human resources.

- For intellectual development, institution has been accommodating latest teaching pedagogies wherein nearly 34 (Criteria 4.1.3) classrooms has been upgraded to Smart class rooms. Also to make learnings more engaging, goal and practical oriented, peer learning, Project and field works, Presentations, case studies are widely followed across various curriculums. Extensive online co-curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality. In order to overcome pandemic, college has smoothly and effectively adopted Hybrid mode of teaching. Regular Online and offline FDPs are organized both for teaching and non teaching staff, thereby ensuring their overall development.

- For Physical Development, college introduced 30-Minutes Physical fitness break wherein various activities like Yoga, meditation, Aerobics, Dance, Basketball, Football and many more were undertaken by teaching, non-teaching staff and students.

- For emotional and spiritual development, college has been playing active role via its students' counselling cell that aims at handling students' academic and career related problems and help resolving them. Also, college has active grievance cell where any student can register their grievance and committee ensures that their grievances are handled at the earliest. Webinars were conducted for Counselling of the students to create awareness and to uplift their confidence to overcome fear of pandemic. Also college has organized A virtual inter-college state-level event "Happiness Market" that included various activities like fun games, laughter therapies, Yoga activities.

- For Social Development, college has different societies that give students a platform to interact, network and exhibit their talents. In Pandemic also, college has been actively organising virtual events like Poster making, Nukkad naatak, Ad-Mad show, Debates and many more.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://gcgldh.org/media/dhgdee3j/rooms_pics.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

POLICIES - Being a government institution, the college has been recieving major inputs in the form of policies and guidelines directly from the government. To implement these policies,Principal as the head of Institution and the chairperson of IQAC, forms different functioning committees in consultation with senior staff council. All related academic, operational and administrative policies are based on the decisions taken collectively with the senior staff council, IQAC and convenors of different committees.The faculty members are appointed as members of different societies/Cells/Committees according to their professional capabilities. They are given powers to make decisions according to the policies of government and the institution. Every year the duties are circulated amongst the faculty members in order to inculcate fresh and innovative ideas in the working of different functioning bodies.

ADMINISTRATIVE SETUP - As mentioned aboves, the working of college and its policies can be seen in its organogram(Attached file) which ensures that working in institution is channelised at all the level in college.

APPOINTMENT AND SERVICE RULES - The institute follows government guidelines with regard to hirings its faculty members. As permanent faculty members (Principal and Group A & B) are hired following PPSC guidelines and Group C workers are hired through Staff Selection Board.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://gcgldh.org/media/lu0lfa3p/6-2-2-organogram-of-institution-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College has been practicing variety of welfare measure both for its teaching and Non teaching staff in the form of Dispensary, G.I.S, G.P.F, Gratuity, Pension.

All Class IV employees are provided with college Uniform.

Dispensary facility is also provided in college premises for teaching and non-teaching staff.

During Covid-19, all teaching and non-teaching staff have been given provision of Quarantine leave as per government guidelines.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching and non-teaching staff has been a regular affair.

- **At institutional level, IQAC team conducts students' satisfaction survey periodically wherein students are asked to rate their satisfaction with regard to their course programs, subject, course instructors, college infrastructure inclusive of ICT facilities, laboratories, canteen and hostel facilities. IQAC ensures reliability of surveys by covering 10% of college population. Since last two years, due to pandemic, online survey has been done wherein questionnaires has been sent randomly to students, Alumni, parentsand data was collected. The data is analysed by Student satisfaction statistical cell.Thefeedback from same is discussed with head of institution and sent to respective faculty membersfor further evaluations and improvements.**
- **Government of Punjab, department of Higher education, also conducts Annual performance-based appraisals of faculty members. Under this, teachers are evaluated on various parameters like academic results, orientation/refresher course attended, use of participatory and innovative teaching learning methodologies, participation in admissions, co-curricular, extension, professional development related activities, research-based activities and many more. This appraisal is approved by college principal and forwarded to government of Punjab.**

File Description	Documents
Paste link for additional information	https://gcgldh.org/media/undnihbi/sss-report-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has been practicing effective mechanism for auditing its accounts. The college duly appoints a bursar and all vouchers are checked regularly. The expenses incurred under different heads are thoroughly maintained and checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. Further the accounts of the college are regularly audited by chartered

accountant as per the government rules. The auditor ensures that all payments are duly authorized after the audit. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. Apart from this there is external audit by AG Audit. This mechanism, thereby, exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels. Apart from this external audit is done by Punjab government from time to time wherein team of auditors are sent to college and all the reports of college are thoroughly approved by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,34,26,888.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has been receiving various funds under different grants from Parents' teachers' Association, Old student association, Rusa, MP Local Area development scheme, MLA discretionary grants and alike. All the funds received from these grants are used effectively and efficiently towards upgradation of college infrastructure, repairs and maintenance,

Purchase of laboratory equipments, salaries, construction of new facilities and many more. College ensures transparent mobilization of these funds in collaboration with various Government institution and its policies, Principal and faculty members. Like for purchase of new equipment of Rs50,000 and less, college can make direct purchase through GeM portal and if purchase is more than Rs.50,000 worth, college invite bidding process Via GeM portal only. For construction or renovation of existing facilities, college works via deposit works through PWD. Grant for construction /renovation through Deposit work are utilized through deposit work by PWD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since year 2017-18, the IQAC cell of GCG has been making action plans for every five years and has been actively practicing quality improvement strategies over a period of time in various fields. For year 2020-21, IQAC focused on overall personality development of students by following Best practices. Twosuch practices that wereadopted, aligning with Mission and Vision statement of institute, wereHolistic development of all and Blendede Mode of teaching.

Details of these are attached as additional information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process,

structures and methodologies periodically at different levels. Departmental meetings with Principal and IQAC are regularly held to motivate the faculty to make need-based changes in the teaching pedagogy. Enrichment of curriculum with invited lectures, webinars, online curricular activities, and workshops are periodically organised. At Department level, the Heads of Departments conduct meetings and keep track of the academic performance of students and term-wise completion of syllabus. Preparation of lesson plans and teaching methodology is a part of agenda of departmental meetings.

At IQAC Level

IQAC has been actively taking initiatives to introduce and inculcate new teaching pedagogies in order to keep pace with changing world. Amidst pandemic college and its faculty switched to online mode of teaching. Looking at the situation, IQAC took a responsibility in introducing and training its faculty with latest LMS under which various FDPs were organisedon various E-learning resources.These FDPs helped teachers in smooth transition from Offline to hybrid mode of teaching. Also, in order to coonect with its stakeholder, college introduced its own You Tube channel,

To ensure continous improvement, IQAC team of college collects feedback from students and alumini on teaching learning performance and conducts Student Satisfaction Survey as exit feedback. The information collected is analysed by Statistical cell and is shared with faculty members and principal. Academic Assessment Academic assessment of teachers' performance is done each session through the feedback analysis by IQAC. During the academic session 2020-21, a blended mode of teaching was adopted with Covid norms and necessary measures to cater to online teaching-learning taken.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCxx7atWDAP6mIQQLupqvN1g
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in gender equality and makes effort towards Gender sensitization by conducting seminars, debates, group discussions, awareness programs. The institute has constituted various committees viz. Women Safety and Legal Literacy Cell, NSS, NCC, Career counseling Committee, Scholarship Committee, Gender Champion and Red Ribbon Club, Red-Cross Committee, Sanitary Committee etc. for rendering safety, security and counseling to the students on the campus and within the hostel.

Safety and security:

- Martial arts: In order to safeguard the students from anti-social elements in the society, the self-defense skills are taught to them.
- CCTV surveillance: Security cameras are installed for safety and security of everyone in and around the campus.
- Security Guards: The college security guards ensure the security and safety of the students. They maintain entry

register to keep a check on the entry of unauthorized persons.

- **Student Awareness Programmes: Various activities such as webinars and seminars are organized by Women safety Cell, NCC, NSS and other departments for educating the students about their safety and security.**

Career-counselingand Placement Cell: These regulatory bodies aim to help students become self-dependent and career-conscious.

Student counseling: The college has framed the Internal Complaint Committee to regularly counsel the students and checks sexual harassment within the premises.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcgldh.org/media/ucil5svh/weblink-7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- **Waste Segregation: The solid waste from every nook and corner of the campus is collected and segregated in blue and green coloured dustbins. Green ones are for disposal of wet, biodegradable waste and blue ones are for disposal of dry, non-biodegradable waste.**
- **Scrap Recycling: The old newspapers and other paper scrap are sold to vendors for recycling.**
- **Incineration: Incinerator is installed in the Girls Hostel for hygienically destroying the sanitary napkins.**
- **Vermi composting: The biodegradable waste collected from the campus is collected for decomposition to be used as a source of bio fertilizer and manure within the campus.**

Liquid waste management:

- **For proper disposal of liquid waste, systematic drainage system is present.**
- **Regular monitoring of pipelines to check leakage.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**A. Any 4 or all of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always been at the forefront for sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The college organizes different sports activities and celebrates the cultural and regional festivals like Gurpurab, Basant Panchami, Lohri, Diwali etc. to teach tolerance and harmony to the students. To promote national integrity among students from different caste, creeds and social identities, various commemorative days such as National Unity Day, Republic Day, Independence day, Gandhi Jayanti, National Voter's Day etc. are celebrated. The college has code of ethics for teachers, students and non-teaching employees that is followed by one and all irrespective of their cultural, linguistic, communal, regional, socio-economic and other diversities. Faculty caters to the varied needs of the students coming from various linguistic backgrounds by using regional, national and professional languages during classroom discussions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts activities to generate awareness drives for faculty and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are Vigilance Awareness Week, National Voter's day, National Education day, Road Safety month, Swachhata Pakhwada, Budha Darya Campaign, Fitness activities, Yoga Day, tree plantation etc. The college celebrates Independence Day, Republic Day, Gandhi Jayanti and National Unity Day to mark the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Apart from this, there are various other committees like Anti-drug committee, Anti Ragging Committee, Hostel Committee, Career and Placement Committee, Grievance Redressel Committee etc. for looking into the issues of students and employees promptly. Covid-19 vaccination drives were conducted for the welfare of students and employees. An official message is circulated through Whatsapp before conducting these events for mass awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcgldh.org/media/rtmpbmbh/weblink-7-1-9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to | **C. Any 2 of the above** |

monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various clubs, committees, NSS and NCC of our college regularly celebrate national and international commemorative days, events, festivals like Gurpurab, Republic Day, Independence Day, Gandhi Jayanti, Saraswati Pujan on Basant panchami, Diwali, International Yoga Day, Swachh Bharat Abhiyan Day etc. (table 7.1.11)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice 1: Holistic Development

Objectives of the practice: The chief objective is the all round personality development of the students and following areas are taken into consideration to accomplish it:

- To lay great emphasis on physical health, stress management and improvement of gross motor skills.
- To nurture critical thinking, creativity, problem-solving skills, language skills and conceptual understanding.
- To inculcate the sense of empathy, positive attitude, resilience and self-confidence.
- To enable the students to understand the value of socialization, collaboration and cooperation.
- To inculcate scientific temper and research culture amongst the students.
- To create a favourable learning environment through Infrastructural upgradation

The Context: This reputed institution caters to varied needs of students belonging to diverse socio-economic strata. The institution is working for their holistic development so as to groom their physical, intellectual, emotional, social and spiritual skills that can help them to become competent enough to face the global challenges. The college provides them facilities and opportunities not only related with academics but also with co-curricular, extension and other life-enhancing activities. They are given such a conducive environment that they gradually become clear about their aptitude, skills and career options

The Practice: Besides basic amenities, here are a few important components that our college is trying to provide for ensuring holistic development:

- The college made an effective use of the RUSA fund for infrastructural development.
- The RUSA Seminar hall with the seating capacity of more than 100 students was inaugurated.
- ICT enabled smart rooms were made available for upgrading teaching-learning processes.
- The Science laboratories and washrooms were renovated.
- Fitness break was introduced for the teaching and non-teaching staff within the campus and virtually for the students.
- A virtual inter-college state-level event "Happiness Market" was organised by the college.

- For the acquaintance of staff with the benefits of Ayurvedic treatment, a Pulse Diagnosis camp was organised by GCG.
- Webinars were conducted for Counselling of the students to create awareness and to uplift their confidence to overcome fear of pandemic.
- College took initiative to arrange COVID tests for the teaching and non-teaching staff inside the campus in collaboration with CMO office. Also the testing was organized in CMO office.
- Free vaccination camps after regular intervals were organised in the college premises.
- Various competitions such as poster presentation, declamation, PowerPoint presentation and poem recitation were held to aware students about their physical and mental health.
- E-learning technology was adopted in the college.
- In collaboration with DBEE, the institute organised a Group Career Counselling Webinar programme.
- A state-level event was organised on the occasion of National Voter's day for the issuance of digital voter card "e-EPIC".

Evidence of Success:

- During the pandemic period, the various initiatives taken for the stress management in students have proven to be lucrative.
- More than half of the students got partially or fully vaccinated.
- The practice of holistic development of students has been effective in ensuring the growth of core competence in them and in shaping them as real asset for humanity.
- Students of different academic streams have imbibed sensitivity for higher goals and have learnt to work in unison for social good.
- Extensive co-curricular and extension activities held round the year helped the students to strengthen their decision making skills and shaped their personality.

Problems encountered and Resources Required:

It was quite challenging for the students to adapt to novel learning methodologies through online mode of teaching. Apart from this, the institute had to plan out academic and co-curricular endeavours within the limited financial resources.

Title of the practice 2: Environmental Consciousness

Objectives of the practice: The college encourages voluntary participation of students in various activities that enable them to nurture environmental consciousness and following objectives are taken into consideration:

- To inculcate the students with a sense of responsibility and commitment towards protecting the environment
- To help the students to acquire the knowledge of pollution and environmental degradation

The Context: Fostering a culture of environmental consciousness among the young generation is the need of the hour. Students have a moral obligation to protect the environment and promote the sustainable development of the planet for future generations. Environmental degradation is detrimental and is jeopardising the long-term health and security of all the living creatures. The human activity is hugely responsible for damaging the environment. The fact that concentrations of greenhouse gases have increased by more than a third since the industrial revolution highlights our impact. Therefore, it is our responsibility to improve our environmental awareness and change our behaviour.

The Practice: The contributions and efforts of the college to improve the environment and spread awareness are multifaceted in nature involving different cells, committees and departments. The collective practices are highlighted as follows:

Solid waste management

- The solid waste from every nook and corner of the campus is collected and segregated in blue and green coloured dustbins. Green ones are for disposal of wet, biodegradable waste and blue ones are for disposal of dry, non-biodegradable waste.
- The old newspapers and other paper scrap are sold to vendors for recycling.
- Incinerator is installed in the Girls Hostel for hygienically destroying the sanitary napkins.
- Vermi-composting: The biodegradable waste collected from the campus is collected for decomposition to be used as a source of bio-fertilizer and manure within the campus.

Liquid waste management: For proper disposal of liquid waste, systematic drainage system is present.

Rainwater harvesting: One Rainwater harvesting unit is installed in our college for the collection of rainwater and for future use.

Evidence of Success:

- Installation of Solar Panels
- Rain harvesting system
- Vermicompost unit in the college
- Botanical garden, Fruit Zone and Herbal garden are maintained in the college in which variety of useful and ornamental plants are grown.
- Installation of Green and Blue coloured dustbins for segregation of dry and wet waste
- Wheeling to Grid.
- Restricted entry of Automobiles.
- LED Lighting to save energy resources
- Installation of Sanitary napkin Incinerator
- Various activities such as Swachhta Pakhwada, Budha Duriya Campaign, Plantation Drives are conducted to inculcate greater consciousness towards nature among college students, staff and local community.

Problems Encountered and Resources Required: The major problems encountered in the implementation of the programme were lack of financial and workforce support.

File Description	Documents
Best practices in the Institutional website	https://gcgldh.org/media/afvpmuv0/weblink-7-2-1-best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution prioritizes Women Empowerment with the following thrust areas:

- **"Learn to Serve":** Recognizing its privileged position as a premier institute of higher learning, the college adheres to its motto 'Learn to serve' by empowering students in the pursuit of knowledge, values and social responsibility to serve the various sections of the society.
- **Skill-based courses:** Multifarious skill-based courses (BBA, BCA, B. Voc, Diploma in Beauty and Wellness, Finishing School, PGDND, PGDCA, M.Sc- IT, M.Sc- Botany and M.Com), Add-on courses (Journalism, Computer-based accounting) are offered to the students.
- **Commutable:** The College is readily commutable from city bus stand (1.8 km) and railway station (1.2 km).
- **Reservation Policy:** The College follows reservation policy of the government and also caters to the students belonging to different socio-economic strata.
- **Tutorial system:** The College practices the tutorial system to identify student's academic strengths and weaknesses along with providing assistance for improvement.
- **Expert Lectures:** Guest lectures are organised for the development of personality, self-confidence and soft skills for job placement.
- **Hostel Facility:** The low-cost hostel facility proves lucrative to the students from far-off places and the college takes pride in being recognized as a Model College by MHRD.
- **Infrastructural upgradation:** The grants are judiciously used for upgrading the infrastructure to match global standards.
- **Virtual Teaching:** To cope up with the Covid-19 pandemic, teaching-learning process was enhanced by e-content preparations.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plans for Academic Session 2020-21

1. Installation of more solar panels in the campus.
2. E-waste management needs to be addressed for effective disposal of e-waste.
3. To Augment IT equipment to keep pace with the competitive world.
4. Establishment of badminton and volleyball courts.
5. Creation of Meditation Park, Accupressure park and open gym.
6. To carry out repair and maintenance of college infrastructure.
7. To Enhance Industry-Academia interaction.
8. To plan effective utilization of expected RUSA Grant.
9. To Promote Research environment in college.
10. To ensure sanitary practices for Corona Free Campus.
11. Effective implementation of Government Covid-19 SOPs in campus.
12. To organize camps for full vaccination of staff and students.
13. To carry forward the robust tree plantation drive.
14. To make the students empowered and skillful through various courses under Finishing school of the college.