

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)

2014-15



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Government College for Girls

1.2 Address Line 1

Civil Lines

Address Line 2

Near Rakh Bagh

City/Town

Ludhiana

State

Punjab

Pin Code

141001

Institution e-mail address

principal@gcgldh.org

Contact Nos.

0161-2449650

Name of the Head of the Institution:

Prof.(Dr.) Mohinder Kaur Grewal

Tel. No. with STD Code:

0161-2449650

Mobile:

98559-11175

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.45	2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA, Add-On Courses (CBA, JSM), PG Diploma in Dietetics & Nutrition, Msc(IT), PG Diploma in Computer Application

1.12 Name of the Affiliating University (for the Colleges)

Panjab University, Chandigarh

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	6		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	--		
2.4 No. of Management representatives	-		
2.5 No. of Alumni	3		
2.6 No. of any other stakeholder and community representatives	-		
2.7 No. of Employers/ Industrialists	-		
2.8 No. of other External Experts	-		
2.9 Total No. of members	10		
2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:	No.	<input checked="" type="checkbox"/>	Faculty

Non-Teaching Staff	Students	Alumni	Others
---	---	---	--

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC takes a feedback of teachers from the students to enhance the quality of education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To improve the security & discipline in the campus • Infrastructure has been planned for the upcoming PG courses in the next session. • Planning to apply for B.Voc courses in multimedia , banking. • Remuneration of the faculty of self finance courses has been reviewed. • Furniture (Beds, Almirahs for the hostel). • To apply for the government grant for civil, sanitary and electrical work in the college campus and the hostel. 	<ul style="list-style-type: none"> • CCTV cameras have been installed worth Rs. 1,57,926. • Two Smart Class Rooms are under construction under RUSA scheme. • Applied but proposal was not approved. • It was reviewed & increased. • It has been purchased worth Rs. 4,07,004. • Electrical work have been completed . Repairs of washrooms is in process.

<ul style="list-style-type: none"> • New computers to be purchased. • Renovation of cooking area of the hostel mess. • Campus beautification. • Speed breakers in the campus. • Absentee's software to be purchased. • Applied for Beauty & Wellness course under community college scheme. 	<ul style="list-style-type: none"> • 20 computer have been purchased worth Rs.6,46,031/- • Flooring of cooking area of hostel mess has been undertaken. • Whitewash of the entire campus has been done. • Speed Breakers have been installed. • Absentee's software has been purchased. • Interface meeting yet to take place.
---	--

Annexure :-1 Academic Calendar

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IOAC committees & Principal

Provide the details of the action taken

AQAR is reviewed by the members of IQAC Committee under the chairmanship of the Principal. It is then forwarded to the office of DPI Colleges.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3 Punjabi Fine Arts Music instrument	2 MCOM MSc(IT)	2 MCOM MSc(IT)	2 MCOM MSc(IT)
UG	6 BA BSc(NM) BSc(M) BCOM BBA BCA		2 BCA BBA	3 BCOM BCA BBA
PG Diploma	1	1 PGDCA	-	-
Advanced Diploma	2	-	-	2 CBA JSM
Diploma	2	-	-	2 CBA JSM
Certificate	2	-	-	2 CBA JSM
Others	-	-	-	-
Total	16	3	4	12

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- Panjab University/College offers flexibility in curriculum in the classes BA-I, BSc(NM) ,BSc(Med), B.Com-III ,MA-I & MA-II(Punjabi).
- Students of BA-I are allowed to choose three elective subjects, one each from five group of subjects along with study of three compulsory subjects.
- Students of BCOM-III are allowed to choose one subject out of four subjects offered along with study of five compulsory subjects.
- MA-I & MA-II are allowed to choose two optional subjects along with study of two compulsory subjects.
- Students of B.Sc (Med) are allowed to select two optional subjects along with study of one compulsory subject-chemistry.
- Students of B.Sc (N-Med) are allowed to choose one optional subject along with study of two compulsory subjects.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG-5 (MA - PUNJABI, FINE-ARTS, MUSIC INST. ,Msc(IT), MCOM) UG-6(BA-I YEAR, BCA-I YEAR, BCOM-I YEAR, BBA-IYEAR, BSc(NM)-I YEAR, BSc(M)-I)
Trimester	-----
Annual	UG-12(BA-III, BA-II,BCA-II, BCA-III , BCOM-II ,BCOM-III, BBA-II ,BBA-III, BSc(N.M.)-II&III, BSc(Med)-II&III, 6-(CBA(3), JSM(3), PGDIP-1

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

Feedback on four aspects of curriculum i.e. 1)adequacy 2)Evaluation/Examination System 3) Flexibility offered 4) Suitability of curriculum for future life is received from students as well as their parents. Study of Feedback Performa reveals the following facts

- 1) Majority of students and parents are unhappy with the adequacy of the syllabi taught by the university/College.
- 2) Majority of the students/parents are dissatisfied with the syllabuses taught as they feel that syllabuses offered by universities/Colleges don't prepare students for their future lives as most of them find themselves unemployed after completing their studies.
- 3) The Flexibility offered by Panjab University to students in the curriculum is of very low degree and it is further reduced by the colleges due to shortage of teaching staff and infrastructure available with the colleges.
- 4) Students and parents expect that university/College must begin with Vocational Courses which offer more opportunities for employments. Suggested Courses include Travel & Tourism, Bank management & insurance management, Animation and Graphics, Photography, Cartooning Graphics, Commercial Arts, Fashion Technology, Media, Cinema.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Due to the semester system under graduated classes syllabus has been changed

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Part-timers
47	3	33	2	9

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	39	-	-	-	-	-	-	-	39

2.4 No. of Guest and Visiting faculty and Temporary faculty

35 Guest

30 Temporary

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	31	2
Presented papers	10	23	2
Resource Persons	-	-	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Assignments are given to the students to help them in their writing skills, creativity, in-depth knowledge of the topic along with the art of research methodology.
- PPT presentation/GD/Quiz
- Role playing
- Current affairs discussion
- Teaching with audio-visual aids.
- Surprise tests
- Bright students adopt weak students and help them to improve .

- Senior students in the hostel they help the junior students in studies and act as mentors for juniors.
- Motivational Lectures
- Peer Learning
- Students Participation

211 days for UG semester exam system

2.7 Total No. of actual teaching days during this academic year

224 days for PG semester system

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

According to Punjab University Pattern

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

Member of Board of Study	06
--------------------------	----

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

Minimum 75% attendance of Students is required to appear for annual/semester university

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-Ist Sem	535		51.78	26.17	3.18	79.63
BA-IIInd Sem	522		52.68	24.33	3.45	79.69
BA-II year	516		62.21	20.74	-	
BA-III	540		73.70	16.30	0.56	90.37
BSc-Ist sem	259		90.73	2.70	0.00	91.89
BSc-IIInd sem	258		92.64	4.26	0.00	96.90
BSc-II year	233		84.55	9.01	0.00	93.13
BSc-III	251		82.87	8.37	0.80	92.03
BCOM-Ist Sem	140		93.57	1.43	0.00	95.00
BCOM-IIInd Sem	140		96.43	1.43	-	97.86
BCOM-II year	135		81.48	6.67	-	88.15
BCOM-III year	107		92.52	5.61	-	97.20
BCA-I Sem	43		48.84	2.33	-	51.16

BCA-II Sem	41		34.15	-	-	29.27
BCA-II year	23		78.26	-	-	78.26
BCA-III year	36		100	-	-	97.22
BBA-Ist Sem	41		36.59	26.83	-	58.54
BBA-IIInd Sem	41		68.29	9.76	-	78.05
BBA-II	34		70.59	2.94	-	70.59
BBA-III	31		87.10	3.23	-	90.32
MA-Ist Sem Punjabi	58		31.03	53.45	3.45	87.93
MA-IIInd sem Punjabi	56		33.92	55.35	-	89.28
MA-IVth Sem Punjabi	57		61.4	26.31	-	87.71
MA-Ist Sem F-Arts	28		100	-	-	100
MA-IIInd Sem F-Arts	27		96.30	-	-	96.30
MA-III Sem F-Arts	35		100	-	-	100
MA-IV Sem F-Arts	35		100	-	-	100
MA-Ist Music Inst	14		92.86	-	-	92.86
MA-II Music Inst	13		100	-	-	100
MA-III Music Inst	2		100	-	-	100
MA-IV Music Inst	2		100	-	-	100
MCOM-I	47		93.62	-	-	93.62
MCOM-II	47		93.62	-	-	93.62
MSC(IT)-I	18		83.33	-	-	83.33
MSC(IT)-II	17		94.11	-	-	94.11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Students' feedback Performa to evaluate the teachers' performance.
- Periodically different departments are being asked for their needs and requirements regarding equipments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programme	--
Orientation programme	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	5		
Technical Staff	19	15		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Formally no such initiatives were undertaken by IQAC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	-	3	-
e-Journals	-	-	-
Conference proceedings	9	20	-

3.5 Details on Impact factor of publications: **No such information is available.**

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS unit of the college celebrated Communal Harmony Week from 19-25 Nov. 2015 and also collected Rs. 5,555/- which were donated to poor, needy and destitute children.
- NCC unit of the college participated in Tree Plantation drive. It also organized a rally highlighting social evils like female foeticide and drug addiction. It also celebrated International Yoga Day on 21.6.2015.
- Anti-Ragging Cell of the college carried out an awareness campaign against evil of ragging.
- Legal Literacy Cell along with Women Forum celebrated International Women's Day and also sensitized girls about their legal rights.
- Environment Society of the college celebrated Van Mahautsav, Swachh Bharat Abhiyan, Green Diwali and also carried out awareness rally to save our environment.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	45 acres	-	-	45 acres
Class rooms	31	2	RUSA	33
Laboratories	32	1	BCA Fund	33
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	-	25	-	25
Value of the equipment purchased during the year (Rs. in Lakhs)	-	8.03957 lakhs	PTA Fund, BCA Fund	8.03957 lakhs
Others	-	-	-	-

4.2 Computerization of administration and libraries

From this year student's registration and examination work is being done online. Scholarships to postmatric students are being processed online.

In the library whole data is already computerised in SOUL software and new purchase is added in the system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	67514	-	437	217523	67951	-
Reference Books	6033	-	20	6203	6053	-
e-Books	-	-	-	-	-	-
Journals	13	11440	-	-	13	11440
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	86	3	2	-	-	1	1	-
Added	20	1	-	-	-	-	-	-
Total	106	4	2	-	-	1	1	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access to students is available for teachers, clerical staff and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	6.46031
ii) Campus Infrastructure and facilities	154.30336
iii) Equipments	1.57926
iv) Others	0.12218
Total :	162.46511

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Feedback from students
2. Grievance Redressal Mechanism
3. Suggestion box
4. regular tutorials

5.2 Efforts made by the institution for tracking the progression

1. Evaluation is used continuously to track the progression made by student The college compiles the student progress twice a year and communicates to the students to help them understand their position and facilitate remedial step for overall development on regular basis. The monthly tests are conducted of the students under semester examination system.
2. Monthly tests has been taken of the semester class.
3. The college regularly conducts the parent teacher association's meetings to cover the gap among teachers, parents and students in all perspectives.
4. The college has a very effective old students' association. Alumni meetings are conducted on regular basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2994	296	---	---

(b) No. of students outside the state

(c) No. of international students

Men

No	%
--	--

Women

No	%
100	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2174	724	--	270	21	3189	1968	937	-	385	26	3290

Demand ratio

Application Received: Students Admitted: 7689:1403 5.4 : 1
--

Dropout % Approx. 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Counselling Cell conducts seminars to motivate the students towards goal setting & higher achievements. It makes special efforts to prepare & motivate students to take up career. It organizes lectures to make them aware about various careers options available to them. College has good number of books and magazines to help students to prepare for competitive exams as well as for entrepreneurship, LCD projector and computers to enhance the quality education.

- An extension lecture by Mr. Munish Dhiwan was organized on the topic of “HOW TO PREPARE FOR COMPETATIVE EXAMS”.
- Mr. Pushpinder Singh delivers a talk regarding education opportunities overseas.
- Pearl academy delivered a lecture on Opportunities & Fashion Designing.
- A lecture about English speaking and personality development was delivered by Ms. Neha Sood & Mr. Sahil.

No. of students beneficiaries

1000 (approx.)

5.5 No. of students qualified in these examinations

NET

3

 SET/SLET

--

 GATE

--

 CAT

--

IAS/IPS etc

--

 State PSC

--

 UPSC

--

 Others

--

At present it is not possible to keep the exact record of the students appearing/ qualifying in UGC-CSIR-NET, SLET, IAS, GATE/CAT/GRE/TOFEL/ GMAT/Central/State services, etc. through Competitive Examinations. These examinations are conducted by different agencies/ offices and the college has no role to play in the conduct of these examinations. The students are supposed to apply directly to the respective bodies and are not expected to inform the college authorities in this regard. They may opt for any centre in India for these examinations. Hence, the college gathers limited information related to the above only indirectly

5.6 Details of student counselling and career guidance

The career guidance and counselling cell provides guidance to the students by arranging

- the lectures of the faculties to create awareness about job opportunities available in various fields e.g. aviation, air force, computers
- Approximately 400 students participated and 280 students cleared the course in information technology conducted by National Skill Development Council. Apart from the free training and the test the students were given Rs. 1000/candidate as incentive.
- Training for Competitive examinations,
- Books for the career counselling.

No. of students benefitted

500 (approx.)

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	121+100=221	30+9=39	----

5.8 Details of gender sensitization programmes

The college has a women cell under the leadership senior woman teachers and students to spread awareness among students and to foster the qualities of leadership among women through seminars, presentations and skits etc. The Women Forum and the Legal Literacy Cell made a special contribution by exploring various women related issues through songs and skits. They sensitized the students regarding the problem faced by women in India and the legal option available to them through a lecture by Mr. Inderpal Singh senior Advocate Punjab & Haryana High court.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

The State/University level includes State and Inter College Level. The national level comprises of inter-university and national level

See Annexure-2

No. of students participated in cultural events

State/ University level National level International level

The state/university level includes zonal, inter-zonal youth festivals and other state level competitions.

The national level competitions include intervarsity youth festivals and other national level competitions.

155 students participated in state level youth festival and one student participated in the national level youth festival. 34 students participated in other events. One student participated in National level event.

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

(The State/University level includes State and Inter College Level. The national level comprises of inter-university and national level.) See Annexure-3

Cultural: State/ University level National level International level

The state/university level includes zonal, inter-zonal youth festivals and other state level competitions.

The national level competitions include intervarsity youth festivals and other national level competitions.

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	79	38,600/-
Financial support from government	684	22,52,167/-
Financial support from other sources	111	4,23,500/-
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. Of social initiatives undertaken by the students

35

The college has various academic and administrative bodies, like Red Cross, National Service Scheme, National Cadet Corps, Eco Club, Rotract Club, women cell, legal literacy cell, departmental societies and so on, where students take a number of initiatives for the benefit of the society.

- Rotract Club organized a visit to Senior Citizen's home. The students participated in Rotary Youth leadership camp ,RYLA and tree plantation drive.
- Dept. of chemistry and biochemistry organized a seminar on drug de-addiction and personality development was organized by Dr. G.S.Sandhu and Dr. Vishal Bector. The department organized a poster making competition on drug de-addiction and a power point contest on social evils.
- Dept. of philosophy and sociology organized PPTs on women issues
- The NSS units of the college celebrated van mahotsav ,took out the drug awareness rally, organized a nukad natak on the theme of "INDIA :DRUG FREE NATION", celebrated the communal harmony week donated money to Rastriya Sampardya Sadvhav Pratishthan for the poor and needy,educated about traffic rule celebrated swatch bharat abhiyan.
- The NCC unit of the college carried out tree plantation and celebrated the Yoga Day. The 66 cadets took out a rally against female feticide and drugs.
- The anti-ragging cell created awareness against the evil of ragging by displaying posters and charts, carrying out a signature drive, showing ppts and through speech and lectures.
- The Women Forum and the Legal Literacy Cell explode various women related issues through songs and skits. They also sensitized the students regarding the problem faced by women in India and the legal option available to them through a lecture by Mr. Inderpal Singh senior Advocate Punjab & Haryana High court.
- The Red Cross Society organized a lecture of Dr. Darshan Singh regarding the social evils and the role of social organizations like Red Cross in eradicating these evils. The volunteers distributed eatables, books, clothes etc to special children in Ekjot Viklang School on Children's Day. To create awareness regarding HIV/AIDS they took out a rally.
- ECO Club celebrated van mahotsav, performed a skit on environment carried out a drug awareness rally organized poster making and slogan writing competition on World Ozone Day ,celebrated Green Diwali, Swatch Bhart Abhiyans, held best out of waste competition, created awareness regarding HIV & Swine Flu through PPTs ,organized a one act play and skit on importance of plants/ save environments.

5.13 Major grievances of students (if any) redressed:

The College has a set mechanism of personalized student teacher interaction in the form of tutorials. The students meet their tutors regularly once a week and the issues related to them are discussed and conveyed to senior tutor and in turn to the principal. It was by realizing the needs of the students through these interactions that many efforts towards providing better facilities according to their need have been made. In case the person is unwilling to appear in self, grievances may be dropped in writing at the suggestion box. On the suggestions of the students and the faculty various improvements were made some of these are:

- CCTV cameras have been installed.
- Insecticide was sprayed during the session.
- Dustbins have been purchased.
- Mirrors were fixed in washrooms.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Govt. College for Girls, Ludhiana is affiliated with Panjab University, Chandigarh. The purpose of the college is to provide quality education to girl child of rural as well as urban class of Punjab as well as the nation. It also takes care of social, economic, cultural development of the students. The motto of Govt. College for Girls is “Learn to Serve”.

- **Vision-** Our institution lays emphasis on knowledge, society, informative society and learning society- in emerging global trends with far reaching implication for growth and development of the society. A constant research and review activity is there and it also looks forward to having a positive attitude towards technology because it increases the efficiency and effectiveness of the governance.
- **Mission-** The goal and objective of the institution is to uplift the poor students and impart quality education irrespective of class, colour, caste or creed.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Proper setting of the syllabus, unitization, and examination pattern is chalked out by Panjab University, Chandigarh and is followed by our institution. We have 6 faculty members who are a part of Board of Studies who is responsible for the Curriculum Development

6.3.2 Teaching and Learning

For effective and efficient teaching of the students the teachers not only adopt lecture method of teaching, they arrange group discussions, debates, declamations, quiz, tutorials, seminars, historical tours, field study, practicals etc. And the teachers update their knowledge by making maximum use of library, attending seminars, workshops, conferences, refresher courses, orientation courses etc. Many teachers get their works published in magazines of national and international level.

6.3.3 Examination and Evaluation

The examination pattern is undergoing transition phase as semester system has been introduced in the first year of degree classes whereas in other classes annual system of examination is being followed. Panjab University established three examination centres in the college and an evaluation centre of the university was also established.

6.3.4 Research and Development

The college promotes research by encouraging teaching faculty to participate in seminars, conferences, refresher courses and orientation courses. The college has library facilities, computers with internet facility to encourage research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our college has full-fledged library in which we have a rich collection of books, journals, magazines, news papers etc. Near about 500 students visit the library daily. Bar-coding of the books has also been done.

2014-15	Existing	Value	New	Value	Total Number	Value
Text Books	67514	---	437	217523	67951	---
Reference Books	6033		20	6203	6053	
Journals	13	11440	---	-----	13	11440
Magazines	50	29443	----	----	15	
Newspapers	19	27306	3	216	19	
Any other	----	----	----	----	----	----

6.3.6 Human Resource Management

The recruitment of the permanent teaching faculty is done by P.P.S.C. whereas vacant posts of teaching and non-teaching staff are filled through advertisement and interviews at the college level. Teachers update and equip themselves with the help of refresher courses, by participating in various local, state, national and international conferences, seminars and workshops etc

6.3.7 Faculty and Staff recruitment

The institution follows the guidelines laid down by Panjab University for faculty and staff recruitment. Selection of permanent staff is done by P.P.S.C. Part-time faculty is recruited through advertisements and interview as per rules and regulations laid down by Govt. of Punjab. The salary of the guest faculty is paid through PTA fund. Teachers of self financing courses are paid through funds generated by the course fees.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

The Admission criteria are given in the prospectus. Admission of students is purely on merit basis. Admission committee looks into the admission process

6.4 Welfare schemesfor

Teaching	Dispensary, G.I.S, G.P.F, Gratuity, Pension
Non teaching	Dispensary, G.I.S, G.P.F, Gratuity, Pension
Students	Scholarships from Govt. And Non-govt. sponsored

6.5 Total corpus fund generated

9,80,00,000

Uni Fund	PTA Fund	OSA Fund	+2 Fund (self-finance)	BBA Fund (self-finance)	BCA Fund (self-finance)
83,86,428	66,82,000	2,44,000	868531	18,67,000	20,84,500
PLA Fund	CBA Fund	Hostel Fund	MCom Fund	MSc IT Fund	PGDCA Fund
25,97,612	184515	1650194	623700	496500	181400

6.6 Whether annual financial audit has been done

Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

College has GCG Old students Association. Scholarships worth Rs. 130500/- were given by the alumni to the needy students of the college. Other needs of the students also catered eg. Generators , furniture etc.

6.12 Activities and support from the Parent – Teacher Association

PTA is actively associated with the working and administration of the college lending financial assistance to the various activities held in our college. It spends liberally on cultural activities ,salaries to the guest faculty and class-4 employees.

Salaries of teachers and Class IV	55,00,000
Youth Festival	3,97,326
Sports Students Support	4,48,000
General Repair	20,000

CCTV Camera	157926
Furniture	12000
Miscellaneous	23614
Total	6,558,866

6.13 Development programmes for support staff

To encourage and motivate support staff, efforts are made to acknowledge their contribution in smooth running of college. They participate in many activities like sports day, Republic Day celebration and during camps organised in the premises etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation drive/Vanmahaotsava was celebrated. Different plant saplings were planted in the college campus. Students were made aware of the importance of growing plants to save environment. Poster making/slogan writing competition was organised on the theme of save environment. Cleanliness drive was undertaken by executive members of environment society to make college campus litter and pollution free. Rally was organised on the occasion of Ozone Day (16th Sept.) to make people aware of the importance of ozone layer. Play/skit was organised on the theme of “save trees”. Lectures on Biodiversity and not to use pesticides were organised, students learned about organic farming. They were encouraged to celebrate “cracker free” and “green Diwali”. Various environment related days were celebrated. Swach Bharat Abhiyan was initiated.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Innovation in Curriculum Aspects:-

- Unitisation of curriculum in all courses at the department level.
- Offer maximum offers to the students to choose elective subject students in each course.
- All curricular aspects and activities available to the students on college web-site.

2. Teaching and Learning

- The Teachers not only adopt lecture method of teaching but they arrange group discussion, debates, declamation contest, brain teasing Quiz etc in teaching.
- Frequent seminars, peer learning exposure , educational trips and use of audio-visual aids for teaching to under graduate and post graduate classes.
- Use of ICT in teaching practices adopted to impart knowledge to the students.

3. Research , Consultancy and Extension

- Faculty members are encouraged to take up research activities.

4. Infrastructure and Learning Sources

- Construction of two smart classrooms and one toilet block has started.
- 4 reading Tables, 45 Chairs and dust bins for students reading room under RUSA scheme.

RUSA room was constructed and furnished with 15 seating conference tables, 15 back chairs, four storage range , 1 computer table, 1 high back chair and 1 display board

5. Student Support Service:

- Very active student council, an apex students' body and an extended arm of the college faculty is installed every academic year. The college council organizes various events (Teej , Fresher and Thanks giving function, Farewell function) under the dynamic leadership of the Principal, Vice- Principal and the council incharge as a guiding force. The idea behind forming student's council is to provide opportunity for the students to develop leadership skills. The student council helps in maintaining discipline and cleanliness with in the institution. Young students are very energetic and creative and they need a proper platform to manifest their creativity. This way their youthful energy is channelized in a constructive manner.

- Edu-Sat Programme is mainly intended to meet the demand for an interactive satellite based distinct education system.
- The college renders various community services through its different departments and clubs i.e. Rotract club , Legal literacy cell ,NSS,NCC, Red Cross, Women cell where students take number of initiative for the benefit of society.
- Responsibility of aiding staff for discipline of the wings.

Extension activities for students:

Organised a short self-defence training course for college girls. Lectures and demonstration on a host of topics like Art of Living , traffic awareness , voters day, Table setting and table manners were organised for the students

Exposure of extension lectures is given to PG students , where PG students , demonstrate some curricular and co-curricular activities to their juniors.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- CCTV cameras are installed in campus.
- Electrical repairs have been completed.
- Repair of washrooms is in progress.
- Permission is granted for PGDCA, Msc IT and M COM classes.
- Applied for UGC community college Diploma in Beauty and Wellness course.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Career counselling and placement cell**

The placement cell has been taking **rapid** strides in the field of career counselling. Several industrial giant's like IBM Daksh , Bajaj , Allianz visit the college campus for recruiting candidates for the post of process executives in their multifaceted BPO's across the countries. They conduct lectures/seminars related to career and motivate the students towards goal setting and higher achievements. Seminars are conducted to create awareness about job opportunities available in various fields i.e. Aviation, Computers ,Air-force.

The activities undertaken during the session 2014-2015:

- Students participated in course conducted by NSDC , about 280 students successfully completed the course and received fellowship of Rs. 1000/-
- How to prepare for competitive exams lecture was conducted.
- IBM team visited the college campus and 9 students were selected.
- A lecture on English speaking and personality development was delivered.
- Concentrix company also visited the college campus and 30 students were selected.
- Lectures regarding Education opportunities overseas was organised
- Lectures on opportunities in fashion designing was conducted by Pearl Academy..

- **Women Empowerment:**

Being a premier girls' educational institute of Ludhiana, Govt College for Girls has taken lead in the sphere of Women Empowerment through various activities. The primary focus of our institution in this regard is to build confidence in the young girls by building their self esteem. Girls as mothers and wives have pivotal role to play in bringing about healthy changes in the society by strengthening the mindset of the girl child by reminding them of their constructive role in building national character; encouraging them toward achieving economic independence and making them aware of their social and legal rights. We have focus on this aspect under the aegis of "Women Forum" and "Legal Literacy Cell."

The activities under taken during the session 2014-2015

- Senior Advocate of Punjab and Haryana High Court sensitised students regarding problems faced by women in India. He also awareness to the students regarding legal help available in case of different problematic situations.
- Competitive activities on various relevant issues like child labour. Women empowerment, Politics and Drugs were organised.

7.4 Contribution to environmental awareness / protection

- The college organizes the Tree Plantation Programs. Different plants saplings are planted in the college campus. The students are made aware of importance of growing plants to save environment.
- Poster making/ Slogan Writing Competition were organized on the theme of **Save Environment**. Cleanliness drive was undertaken by the executive members of environment society to make college campus litter and pollution free. Various Environment related days were also celebrated
- A rally was organized on the occasion of ozone day (16 sept) to make people aware regarding the importance of ozone layer.
- A play/Skit was organized on the theme of “**Save Trees**”. Lectures on bio-diversity and not to use pesticides were organized. The students learn about **Organic Farming**. The students were also encouraged to celebrate cracker free and “**Green Diwali**”

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college is among the most sought after institute for graduate courses as is evident from the fact that every year approximately four times more applications are received than the allocated numbers of seats.
- The college is very conveniently located in the heart of the city and is easily accessible from the different parts of the city and the satellite towns and rural areas. Hundred of the students from the surrounding rural areas get admission here every year.
- The college has a sprawling campus spread over 45 acres that has immense potential for further development. Its pollution free sylvan surroundings are a big motivation for learning.
- The sprawling sports grounds and a separate gymnasium for the students to train during free hours on the college campus itself.

- College has a very active Alumni Association that provides a range of scholarships to student currently on roll. It regularly organizes an alumni meet every year to create a network of old student who are holding important positions both in government and private sector in India and abroad.
- Excellent hostel facilities accommodate for over 200 outstation students. Students can avail themselves of such services like Public call office, Photostat machine, tuck-shop, canteen and gymnasium.

Challenges:-

1. Generation of finance through government and other agencies and development of infrastructure to meet the increasing number of students.
2. To initiate the courses which are relevant to meet the demands of industry, Commerce and society at large and beneficial for employment.
3. To establish research centre and motivate the faculty to undertake research projects.

Weakness:-

1. Many sanctioned posts are either vacant or manned by ad-hoc or contractual teachers.
2. Major part of building which is more than 60 years old, is insufficient to accommodate the growing number of students.

Opportunities:-

1. To start new employment oriented courses.
2. To enhance quality of teaching, learning by the use of ICT, digitalisation of the classrooms.
4. Generation of finance through government and other agencies and development of infrastructure to meet the increasing number of students.
5. To initiate the courses which are relevant to meet the demands of industry, Commerce and society at large and beneficial for employment.
6. To establish research centre and motivate the faculty to undertake research projects.

8. Plans of institution for next year

- Review online admission process for next year.
- To constitute research committee for research promotion.
- To establish finishing school for soft skill development.
- To furnish newly constructed building and make it workable.
- To plan for promotion of eco friendly campus.
- To complete the pending renovation work.
- To plan the required renovation of rooms for expected new course under community college programs
- To organise an introductory demonstration of smart class room management for the faculty.

Plans for institution (2015-16):

Name _____

Name _____

Dr. Pritam Kaur _____

Prof (Dr.)Mrs.Mohinder Kaur Grewal _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Annexures

- 1) Academic calendar UG & PG
- 2) No. of students participated in Sports/games
- 3) Medals won by students in sports/games and other events
- 4) No. of medals /awards won by students in Cultural events
- 5) PTA Balance Sheet

Annexure-1

Academic Calendar of Panjab University & Affiliated Colleges

Proposed academic Calendar for the session 2014-15 is given for the following:

- Panjab University Teaching Departments having Semester system of Examination
- the Panjab University affiliated Colleges Arts, Science, and Commerce having annual Examination
- Panjab University affiliated Colleges with Post Graduate courses having Semester System
- Panjab University affiliated Colleges with Under Graduate courses having Semester System

Proposed academic Calendar for the session 2014-15 for the Panjab University Teaching Departments having Semester system of Examination:

Summer

Vacation	26-05-14 Monday	To	06-07-14 Sunday	(42 days)
-----------------	--------------------	----	--------------------	-----------

Academic Calendar

Teaching Departments of the University Open on	07-07-14 Monday
---	--------------------

Admission Schedule

Normal

Admission for ongoing and new classes(except for those classes in which admission is through CET)	07-07-14 Monday	To	15-07-14 Tuesday	(8 days)
---	--------------------	----	---------------------	----------

Late Admission for, ongoing classes and new classes) to be allowed by the Chairperson of the University Teaching Department with late fee of Rs.500/-per student.	16-07-14 Wednesday	To	28-07-14 Monday	(11 days)
---	-----------------------	----	--------------------	-----------

Admission for classes

through CET tentative	10-07-2014 Thursday
-----------------------	------------------------

Teaching starts

(i) For ongoing classes	10-07-14 Thursday
(ii) For new admission classes (those admitted through CET) tentative	15-07-14 Tuesday

Late admission in the University Teaching Departments to be	30-07-14 Wednesday	To	20-08-14(17 days) Wednesday
---	-----------------------	----	--------------------------------

allowed by the Vice-Chancellor with late fee of Rs. **1800/-**per student

(Saturday is Working during normal admission days)

Academic Term-I (a) 1st,3rd,5th,7th semester	10-07-14 Thursday	To	01-10-14 Wednesday	(56 Teaching days)
---	----------------------	----	-----------------------	--------------------

Autumn Break	02-10-14 Thursday	To	11-10-14 Saturday	(10 days)
---------------------	----------------------	----	----------------------	-----------

Academic Term-I(b)	13-10-14 Monday	To	17-12-14 Wednesday	(43 days)
---------------------------	--------------------	----	-----------------------	-----------

Total Teaching days of Academic Term I=56+43=99 days

End Semester Examinations	18-12-14 Thursday	To	27-12-14 Saturday	(8 days including Saturday)
----------------------------------	----------------------	----	----------------------	------------------------------

Semester vacation (Winter Break)	29-12-14 Monday	To	14-01-15 Wednesday	(17 days)
--	--------------------	----	-----------------------	-----------

Academic Term-II

2nd,4th, 6th,8th semester

University reopens after Semester Examination	15-01-15 Thursday	To	22-05-15 Friday	(86 Teaching days)
--	----------------------	----	--------------------	--------------------

Total Teaching days of Academic Term II=86 days

End Semester Examinations	23-05-15 Saturday	To	30-05-15 Saturday	(7 days)
----------------------------------	----------------------	----	----------------------	----------

Summer vacation (tentative)	01-06-15 Monday	To	09-07-15 Thursday	(39 days)
------------------------------------	--------------------	----	----------------------	-----------

Total Teaching days of academic term I & II =99+86=185 days

Note:

- The Departments are free to fix the dates of test/ sessionals as per their convenience
- Adjustments, if any, in the Semester schedule of certain University Teaching Departments are allowed by the Dean of University Instruction in special case

Proposed academic Calendar for the session 2014-15 for the Panjab University affiliated Colleges Arts, Science, and Commerce having annual Examination:

Summer Vacation	26-05-14 Monday	To	06-07-14 Sunday	(42 days)
------------------------	--------------------	----	--------------------	-----------

Academic Calendar

Colleges open on and normal admission for ongoing classes

07-07-14
Monday

Admission Schedule

Normal Admission for ongoing and new classes(except for those classes in which admission is through CET)	07-07-14 Monday	To	15-07-14 Tuesday	(8 days)
Late admission (for ongoing and new classes) to be allowed by the Principal of the Colleges with late fee of Rs.500/-per student.	16-07-14 Wednesday	To	28-07-14 Monday	(11 days)

Teaching starts

(i) For ongoing classes	10-07-14 Thursday
(ii) For new classes	15-07-14 Tuesday

Late admission in Panjab University affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 1800/-per student	30-07-14 Wednesday	To	20-08-14 Wednesday	(17 days)
---	-----------------------	----	-----------------------	-----------

Academic Term-I	10-07-14 Thursday	To	01-10-14 Wednesday	(68 Teaching days)
Autumn Break	02-10-14 Thursday	To	11-10-14 Saturday	(10 days)
Academic Term-II	13-10-14 Monday	To	27-12-14 Saturday	(60 Teaching days)
Winter Break	29-12-14 Monday	To	14-01-15 Wednesday	(17 days)
Academic Term-III	15-01-15 Thursday	To	20-03-15 Friday	(53 Teaching days)
Annual Practical Exams./Preparatory	21-03-15 Saturday	To	01-04-15 Wednesday	(17 days)

Holidays

Annual Theory Examination	02-04-15 Thursday onwards			(39 days)
Summer vacation (tentative)	01-06-15 Monday	To	09-07-15 Thursday	

Total Teaching days of academic term I,II & III=68+60+53= 181 days

Proposed academic Calendar for the session 2014-15 for the Panjab University affiliated Colleges with Post Graduate courses having Semester System:

Summer Vacation 26-05-14 To 06-07-14 (42 days)
Monday Sunday

Academic Calendar

Colleges open on normal admission and for ongoing classes 07-07-14
Monday

Admission Schedule

Normal Admission for 07-07-14 To 15-07-14 (8 days)
ongoing and new Monday Tuesday
classes(except for those classes in which admission is through OCET)

Late admission (for ongoing and new classes) to be allowed by the Principal of the Colleges with late fee of Rs.500/-per student. 16-07-14 To 28-07-14 (11 days)
Wednesday Monday

Teaching starts

(i) For ongoing classes 10-07-14
Thursday

Late admission in Panjab University affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 1800/-per student 30-07-14 To 20.08.14 (17 days)
Wednesday Wednesday

Academic Term-I 1st Semester 10-07-14 To 01-10-14 (68 Teaching days)
Thursday Wednesday

Autumn Break 02-10-14 To 11-10-14 (10 days)
Thursday Saturday

Colleges reopens after Autumn Break 13-10-14 To 17-12-14 (52 Teaching days)
Monday Wednesday

Total Teaching days of Academic Term I=68+52=120 days

End Semester Examination 18-12-14 To 27-12-14 (8 days including)
Thursday Saturday

Winter Break	29-12-14 Monday	To	14-01-15 Wednesday	Saturday) (17 days)
---------------------	--------------------	----	-----------------------	------------------------

Academic term-II

2nd Semester

College reopens after Semester Examination	15-01-15 Thursday	To	22-05-15 Friday	(104 Teaching days)
End Semester Examinations	23-05-15 Saturday		30-05-15 Saturday	

Summer Vacation (tentative)	01-06-15 Monday	To	09-07-15 Thursday	(39 days)
------------------------------------	--------------------	----	----------------------	-----------

Total Teaching days of academic term I & II = 120+104=224 days

Proposed academic Calendar for the session 2014-15 for the Panjab University affiliated Colleges with Under Graduate courses having Semester System:

Summer Vacation	26-05-14 Monday	To	06-07-14 Wednesday	(42 days)
------------------------	--------------------	----	-----------------------	-----------

Academic Calendar

Colleges open on normal admission ongoing classes	07-07-14 Monday	and for	
--	--------------------	----------------	--

Admission Schedule

Normal Admission for ongoing and new classes(except for those classes in which admission is through OCET)	07-07-14 Monday	To	15-07-14 Tuesday	(8 days)
---	--------------------	----	---------------------	----------

Late admission (for ongoing and new classes) to be allowed by the Principal of The Colleges with late fee of Rs.500/-per student.	16-07-14 Wednesday	To	28-07-14 Monday	(11 days)
--	-----------------------	----	--------------------	-----------

Teaching starts

(i) For ongoing classes	10-07-14 Thursday
-------------------------	----------------------

(ii) For new admission classes (other than those admitted through OCET)

tentative

Late admission in Panjab University affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 1800/-per student

	15-07-14	Tuesday			
	26-07-14	Saturday	To	21-08-14	Thursday
Academic Term-I 1st Semester	14-07-14	Monday	To	01-10-14	Wednesday
					(65 Teaching days)
Autumn Break	02-10-14	Thursday	To	09-10-14	Thursday
					(8 days)
Colleges reopens after Autumn Break	10-10-14	Friday	To	17-12-14	Wednesday
					(54 Teaching days)

Total Teaching days of Academic Term I=65+54=119 days

End Semester Examination	02-12-14	Tuesday	To	27-12-14	Saturday
					(23 days including Saturday)
Winter Break	29-12-14	Monday	To	14-01-15	Wednesday
					(17 days)

**Academic term-II
2nd Semester**

College reopens after Semester Examination	15-01-15	Thursday	To	09-05-15	Saturday
					(92 Teaching days)

Total Teaching days of academic term II = 92 days

End Semester Examinations	11-05-15	Monday		30-05-15	Friday
					(18 days)
Summer Vacation (tentative)	01-06-15	Monday	To	09-07-15	Thursday
					(39 days)

Total Teaching days of academic term I & II = 119+92=211 days

Annexure-2

5.9.1 No. of students participated in Sports/games

No. of students participated in Sports/games and other events (2014-2015)

Game	State Level	Inter College	Inter -Uni	National
Basket Ball	12 players	10 players	6 players	5 players
Swimming	One players	One players	One player	One player
Kho-Kho	3 Players	12 players	2 players	2 players
Hockey	12 players	18 players	3 players	-
Wt. lifting	5 players	7 players	-	-
p. lifting	5 players	7 players	-	1 Jr Player
Taekwondo	4 players	7 players	-	-
Athletics	4 players	8 players	One player	-
Badminton	One player	4 players	-	One player
Cycling	2 Players	4 players	One player	-

Annexure-3

5.9.2(A) Medals won by students in sports/games and other events (2014-2015):

Game	State Level	Inter College	Inter -Uni	National
Basket Ball	Gold Medal	Gold Medal	participation	Gold Medal
Swimming	4 Gold Medal 1 Silver Medal	15 Gold Medal	participation	participation
Kho-Kho	One Gold Medal One Bronze Medal	Bronze Medal	participation	participation
Hockey	participation	Silver Medal	participation	participation
P. lifting	One Gold Medal	3 Gold Medals	--	participation
Taekwondo	One Silver Medal One Bronze Medal	1Bronze Medal	-	-
Wt. Lifting	2 Gold Medal 2 Silver Medal	2 Gold Medal 1 Silver Medal 1Bronze Medal		
Athletics	2 Bronze Medal	2 Gold Medal 1 Silver Medal 1Bronze Medal		
Cycling	participation	1 Gold Medal 1Bronze Medal	participation	

Annexure-4

5.9.2(B) No. of medals /awards won by students in Cultural events

Name/Class	Event	College/Institution	Prize
Deepika Malhotra BBA-3	Successive Hurdle Race	GNIMT	Ist prize as “Manager of the year
Tavleen Kaur BBA-3	Successive Hurdle Race	GNIMT	Second prize “Executive of the Year”.
Bindyia BCA-3	Prof Gurbir Singh Sarna Memorial Inter college competition	Guru Nanak Khalsa college for women,LDH	Second prize in Website Designing
Diksha & Aarti BCA-3	Inter College Tech Fiesta Technovision	GNIMT	First prize in software development
Harleen Kaur MSc(IT)	Inter College Tech Fiesta Technovision	GNIMT	Second prize in C Maestros
Charanpreet & Khushpreet BCA-3	Inter College Tech Fiesta Technovision	GNIMT	Second prize in paper presentation
Cheezipreet Kaur BCA-3	Inter College Tech Fiesta Technovision	GNIMT	First prize in web surfers
Rishu Chopra BA-III	National level competition Rafi Night	Tagore Chandigarh	Second prize
Rishu Chopra BA-III	National level competition	Doctor’s Culture Society at Patiala.	Second prize
Harsimrat Chawla & Simran Maan	Personality Reflection	Guru Nanak Khalsa College for women,Ldh	Third prize
Harsimrat Chawla & Simran Maan &Nidha	Quiz	Fatehgarh Sahib University	Third prize
Harsimrat Chawla	Poem-Poster Making	Punjabi Bhawan	First Prize

Harsimrat Chawla		Youth Leadership, Hiking, Tracking & Rock Climbing Camp	Extempore-1 st Debate-2 nd Elocution-1 st overall Second Best Camper
Harsimrat Chawla	Poem- Recitation	Guru Nanak Khalsa College for women,Ldh	Participation
Harsimrat Chawla & Simran Maan	Add Mad Show, Science Mania, Documentary	Fatehgarh Sahib University	Participation
Harsimrat Chawla	Essay Writing		Participation
Poonamdeep Kaur	Poster Making	Shri Guru Granth Sahib World University, Fathegarh Sahib	First Prize
Ruby Ratna & Shwata Rani	Collage Making	Shri Guru Granth Sahib World University, Fathegarh Sahib	First Prize
Divya Bansal	Rangoli	Shri Guru Granth Sahib World University, Fathegarh Sahib	3 rd prize
Divya Bansal	Rangoli		Second prize
Harpreet Kaur	On the spot Landscape		First Prize
Arpit	Declamation	S.D.P College	Consolation Prize 250 Rs.
Arpit	Declamation	GNIMT	Participation
Surbhi	Declamation	Fathegarh Sahib	First Prize
Surbhi	Nehru Sidhant Kender Debate Contest	SCD Govt College	Participation
Surbhi	Inter College Quiz Competition	SCD Govt College	Participation
Surbhi	Debate	Panjab University Chandigarh	Participation

Zonal Youth Festival Awards

In the session 2014-2015 Zonal Youth Festival the college won **first** prize in following items:

1. Group Shabad
2. Gazal/Geet
3. Poem Writing
4. Poem Recitation
5. Landscape
6. Cartooning
7. Installation
8. Classical Dance

The following teams won **Second** prize in Zonal Youth Festival:

1. Folk Song
2. Short Story
3. Non-Percussion
4. Quiz
5. Collage Making
6. Drama
7. Bhand
8. Gidha

In zonal youth festival the following teams were awarded **third** prize:

1. Pakhi making
2. Knitting
3. Group song
4. Mehndi
5. Folk Dance
6. Elocution
7. Debate

8. Still Life
9. Poster Making
10. Group Dance

In the Inter-Zonal Youth Festival of Panjab University the college won **first** prize in following items:

1. Gazal /Geet
2. Classical Dance

In the following items of the students won **second** prize In the Inter-Zonal Youth Festival.

1. Short Story

In the **Intersarsity Youth Festival** the College Students won **second** prize in Classical Dance

PTA, Govt. College for Women
Ludhiana.

Balance Sheet as on 31.03.2015

Liabilities	Amount(₹)	Assets	Amount(₹)
Fund Balance		Fixed Assets	
Opening balance	10350413.44	As per Schedule'A'	7782971.00
Add:Surplus (deficit) during the year	844528.30	Cash & Bank Balances	
	11194941.74	Cash in hand	1266.00
Sundry Payables		State Bank of India	52622.44
Cheques Outstanding		Punjab National Bank	3122058.30
Current Year		Advances	
Less than three months old	101034.00	Alishan Sanitations	479.00
More than three months old	15061.00	Electricity Bills Recoverable	216910.00
Previous Years	19965.00	Telephone Bills Recoverable	5481.00
	136060.00	Bhupinder Singh	2403.00
		Maninder Kaur	1000.00
		Parveen Kumar	2000.00
		India Paint Store	1128.00
		Sharanjit Kaur	15244.00
		Manoj Kumar	5831.00
		Gurpreet Singh (Clerk)	94383.00
		Balbir Kumar	525.00
		Bharti Ahuja (Petrol)	3000.00
		Advance Against Expenses	2000.00
		Scholarship Fund (Loan)	16700.00
		Suspense	5000.00
	<u>11331001.74</u>		<u>11331001.74</u>

President

Treasurer

PTA Clerk

Subject to our compilation report of even date
For V S Mahajan & Co
Chartered Accountants

Place: Ludhiana
Dated: 27.07.2015

Partner

PTA, Govt. College for Women
Ludhiana.

Income & Expenditure account for the year ended 31.03.2015

Particulars	Amount(₹)	Particulars	Amount(₹)
To Advertisement	16069.00	By PTA Collections	4556440.00
To Annual Sports Function Exp	70521.00	By Collections Untraced	21646.00
To Bank Charges	672.70	By Other Fees	1300.00
To Building Repairs & Maintenance	438.00	By Rent	761600.00
To Expon Sports Students	111208.00	By Bank Interest	155428.00
To General Exp.	16470.00		
To General Repairs	62150.00		
To Guest Faculty Salaries	2603956.00		
To Van Insurance	3351.00		
To Petrol	24000.00		
To Prize Distribution Exp.	11892.00		
To Professional Charges	19476.00		
To PTA Accountancy Charges	20000.00		
To Refreshment	2695.00		
To Salaries	1345261.00		
To Sumptuary	26782.00		
To Travelling Exp.	26274.00		
To Website Exp	30700.00		
To Youth Festival Exp.	259970.00		
To Surplus transferred to fund balance	844528.30		
	<u>5480345.00</u>		<u>5496414.00</u>

President

Treasurer

PTA Clerk

Subject to our compilation report of even date

For V S Mahajan & Co

Place: Ludhiana
Dated: 27.07.2015

Partner

PTA, Govt. College for Women
Ludhiana.

Balance Sheet as on 31.03.2015

Liabilities	Amount(₹)	Assets	Amount(₹)
Fund Balance		Fixed Assets	
Opening balance	10350413.44	As per Schedule 'A'	7782971.00
Add: Surplus (deficit) during the year	<u>844528.30</u>	Cash & Bank Balances	
	11194941.74	Cash in hand	1266.00
		State Bank of India	52622.44
		Punjab National Bank	3122058.30
Sundry Payables		Advances	
Cheques Outstanding		Alishan Sanitations	479.00
Current Year		Electricity Bills Recoverable	216910.00
Less than three months old	101034.00	Telephone Bills Recoverable	5481.00
More than three months old	15061.00	Bhupinder Singh	2403.00
Previous Years	<u>19965.00</u>	Maninder Kaur	1000.00
	136060.00	Parveen Kumar	2000.00
		India Paint Store	1128.00
		Sharanjit Kaur	15244.00
		Manoj Kumar	5831.00
		Gurpreet Singh (Clerk)	94383.00
		Balbir Kumar	525.00
		Bharti Ahuja (Petrol)	3000.00
		Advance Against Expenses	2000.00
		Scholarship Fund (Loan)	<u>16700.00</u>
			367084.00
		Suspense	5000.00
	<u>11331001.74</u>		<u>11331001.74</u>

President

Treasurer

PTA Clerk

Subject to our compilation report of even date
For V S Mahajan & Co
Chartered Accountants

Place: Ludhiana
Dated: 27.07.2015

Partner