

**HIGHER EDUCATION INSTITUTE SOCIETY  
GOVT. COLLEGE FOR GIRLS, LUDHIANA**

**Proforma for appointment for Teaching Posts on Contract Basis in the Higher Education Institute Society, Govt. College for Girls, Ludhiana**

**Note:-**

- a. Attach Xerox copies of CERTIFICATES IN SUPPORT OF YOUR QUALIFICATIONS AND EXPERIENCE
- b. Applications received after due date or incomplete are liable to be rejected.

**Advertisement No.....**

**Date:.....**

1. Application for Appointment as \_\_\_\_\_ in \_\_\_\_\_  
 2. Name (in block letters)

3. Father's Name (in block letters)

4. Present postal address (in block letter)

Telephone: 



 Pin Code:

a) Nationality

b) Whether belongs to SC/ST/Ex-servicemen/Handicapped (attach proof)

c) Marital Status

5. a) Date of Birth

b) Age as on the last date for submission of completed application for:  
 years: 



 Months: 



 Days:

6. a) Educational qualification (from Matriculation onwards)

Examination	Univ./ Board	Year & Month of passing	Marks Obtained / Total Marks	Percentage / Division	Subjects	Position in Univ. & College if any
Matric						
10+2						
Graduation						
Post Graduation						
M.Phill						
Ph.D.(with title)						
UGC (NET/SLET)						
Any other Exam (Please Specify)						

7. Research publications (separate detailed list of publications to be attached as Annexure, for each)

<b><u>Publications</u></b>	<b>Published/Accepted for publication</b>	<b>Nos</b>
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1.	Paper in International Journals / Articles	
2.	Paper in Indian Journals / Articles	
3.	Papers in Conference/Symposium & Seminars etc.	
4.	Books	

8. (a) Have your ever been prosecuted/sentenced by the court of Law, if so give detail? \_\_\_\_\_

(b) Have you ever dismissed from service? if so, give detail \_\_\_\_\_

9. List of previous employment in order (Starting with most recent post held).

Name & Address of College/Institution	Date of Joining /Leaving	Designation	Nature of Job	Basic Pay P. M. & grade	Reason for leaving

10. Total experience (Attach Annexures for details)

11. (a.) Present Basic Pay Rs. \_\_\_\_\_ (b) Pay Scale Rs. \_\_\_\_\_

(c) Time required for joining the post \_\_\_\_\_

12. Any other relevant information \_\_\_\_\_

13. List of Certificates & testimonials (Attested Copies)

(i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_ (iv) \_\_\_\_\_

(v) \_\_\_\_\_ (vi) \_\_\_\_\_ (vii) \_\_\_\_\_ (viii) \_\_\_\_\_

**CERTIFICATE**

a) Certified that the contents given in the application forms and the documents attached therewith are true and correct to the best of my knowledge.

Place:

**(Signature of the applicant)**

Dated:

**For College Office Use Only**

**Check List:**

1. Does the candidate fulfill essential qualification? Yes/No
2. Does the candidate have the required minimum experience? Yes/No
3. Eligible/Not Eligible.
4. Special remarks (for Non-Eligibility)

**Signature of Dealing Official**