

**INTERNAL QUALITY ASSURANCE COMMITTEE**  
**MINUTES OF MEETING**

**Date:** 05/10/2019

**Place:** Staff Room, GCG

**Time:** 11:00 am

**Chairperson:** Mrs. Manju, Principal, GCG, Ludhiana

**Agenda:**

**Item 01:** To confirm the minutes of the previous meeting of IQAC.

**Item 02:** To initiate the process of introducing new courses.

**Item03:** To work out the mechanism for ensuring timely, efficient and periodic-progressive performance of academic, administrative, research activities on regular basis.

The following points were discussed in the meeting:

- All the proposals made in last meeting to be reviewed and status of same will be discussed in next meeting to be scheduled.
- Last date for course approval from University is 31<sup>st</sup> October, 2019.
- Approval for new courses to be taken from DPI.
- Feasibility of new courses should be explored.
- All additional and part time courses to be conducted either in zero period or after 9<sup>th</sup> period.
- Library need to be updated.
- Senior teachers to conduct meetings and discuss library related issues.
- INFLIBNET- Usage to be increased amongst teachers and students.
- SSR to be updated timely by IQAC team.
- College will provide all possible support if any department has to sign MOU with Industry.
- More industry related research and projects to be assigned to students.