

## **Title of the practice 1: “GCG-Garnering Competence among Girls”**

**Objectives:** The institution implemented the practice with following objectives:

- To disseminate knowledge and appropriate skill practices through recognized systems of training, testing and certification to validate competency levels.
- To motivate the students towards innovation by imparting knowledge about government schemes and financial support for entrepreneurship.
- To train the students develop their individual skills and discover their interests, aptitudes and potentialities through various certificate courses along with the regular curriculum.
- To make the students market-ready, financially-independent and globally competent to acquire the lucrative jobs.
- To develop various Employability Skills in the student such as Problem solving, Cognitive skills, Verbal and non-verbal communication, Adaptability, Collaboration, Organizational skills, Resume writing, practice of Interview Techniques and Group discussions.

**The Context:** Taking into consideration the current process of recruitment by various big business houses, wherein the soft skills and aptitude competency are considered equally significant to technical knowledge and academic proficiency skills of the students, the institute aims to enhance these skills and thereby garnering employability of students. The professional, cognitive and creative skills are entailed among the students thus making them capable to make use of intuitive, logical and critical thinking, communication and interpersonal skills.

### **The Practice:**

The following activities were conducted by various departments to make the students skill-oriented:

#### **English Department**

- The Multilingual Society of campus conducted a 3-day workshop aimed at enhancing students proficiency in various aspects like interview techniques, resume writing, decoding communication like interview techniques, resume writing, decoding communication and public speaking. Renowned professionals like Mrs. Binita Jhanji, Dr. Prabhleen Toor and Dr. Anupam Vatsyayan: experienced academics in their fields, served as the resource persons for the workshop.

#### **Computer department**

- Ten days workshop was held on the topic Emerging Trends in Web Development and the resource person was Mr. Varinder Singh who enlightened the students with various techniques that can be used to make websites using HTML, CSS formatting , database setup, website with chatgpt and AI and Dreamweaver.
- The workshop on the topic “Office Automation Tools” was conducted by Mr. Varinder Singh and the Students from non-computer background were imparted practical knowledge on MS-EXCEL, MS-POWERPOINT.

#### **Commerce Department**

- PG department of Commerce and Business Administration organised a 10-days Hands on Training Workshop on Filing of IT, GST, TDS and TCS return for BCom, BBA and MCom final year students. CA Ruby Kapoor was the main resource person and Vinod Mehra was the co-speaker for this workshop. The students were imparted practical knowledge about PAN, Filing of returns, TDS accounting and other matters related to income tax. The students got hands-on experience of software application through actually working on real life cases of filing of returns.
- Enlightening 10-day workshop on Financial planning and Portfolio Management was conducted by PG department of Commerce and Management for Commerce and management students. Around 90 students participated in this workshop. CA Anish Vohra was the resource person for this workshop. Throughout the workshop, students were taught practical intricacies of managing finances and building robust investment portfolios. CA Anish Vohra, with his extensive knowledge and experience, guided our students through the fundamentals of financial planning.
- A 05-days hands on training workshop on GST and Portfolio Management for BCom and BBA 2nd year students was organised. CA Gautam Chawla was the resource person and CA Mandeep Kaur was the co-speaker. The workshop was very informative for students to understand the practical aspects of GST registration and return filing & Portfolio Management.
- A 15-days CA internship training program under the Guidance of CA Ruby Kapoor at ASIM ATREY & ASSOCIATES was organised. The training was very informative for students to understand the practical aspect of Income Tax. The participants had the exposure towards IT PORTAL, AIS, TIS and 26AS. 5 students participated in this training. CA Ruby Kapoor demonstrated the process of filing Income Tax return, TDS return, PAN correction, Computation of income tax under 5 heads of income, preparation of balance sheet from Trial Balance, Refund status, some basic formulas of MS Excel, NSDL portal.
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### **Zoology Department**

- Dr. Falwinder Verma (Assistant Professor) from the Zoology Department, delivered a knowledgeable and impactful seminar on vermicomposting. The session enlightened students on the intricacies of this eco-friendly practice, and Dr. Verma conducted practical sessions, equipping students with hands-on skills to apply vermicomposting in real-life scenarios. This holistic approach to learning showcased our commitment to merging theory with practical application, empowering students with valuable, actionable knowledge.

### **Music vocal Department**

- Workshop on Sufism in Indian Music under the guidance of Ustad Dev Dildar Ji was organised for enlightening the students from music department.

## **Psychology Department**

- A workshop on Expressive Art Therapy was organised by Manojigyasa Society of psychology department. Ms. Vama Oswal, a Psychologist and Expressive Art Based Therapist was the resource person. The workshop offered insights to the students regarding the new emerging therapy: Expressive Art Therapy, its evolution and how to create therapeutic space through art during therapy sessions with clients suffering from various mental health problems.

## **Political science Department**

- One day workshop was organised by Political science society in which resource person Dr. Rajiv Kumar enlighten students about electoral process in India and sensitized students about challenges faced in conducting free and fair elections

## **Clubs/Societies**

**SMRATH (Skill Management And Retail Ability-cum-Talent Hub):** It is an annual event that focuses on the objective of Earn while Learn, where the students showcase their skills through various self-made products and services. The theoretically learned aspects of the curriculum are practically implemented that can be witnessed through a wide array of products made by students themselves such as bakery products, beauty and cosmetic products etcetera. The college students from various clubs and societies along with those from Community College and Home Science Department actively participate and earn from their products and services.

**Evidence of Success:** The practice of employability and skill development programs has helped in increasing the placement ratio and entrepreneurship. The evidences of success of the practice can be seen through placements in companies like OM careers and other recruiters who have visited the campus for placement activities.

### **Problems Encountered:**

Following problems were encountered among the students regarding the need of Soft skills, Communication skills and aptitude as essential aspect for employment.

- Lack of willingness and perseverance
- Lack of courage and risk taking
- Lack of awareness

These were overcome by various interaction sessions conducted for students wherein students were made aware about the benefits of these skills and encouraged to become risk-takers.

### **Title of the practice 2: Green Choices to Sustain Tomorrow**

#### **Objectives of the practice:**

- To generate awareness about environmental issues, judicious use of environmental resources and sustainability amongst all stakeholders for environmental protection to meet the needs of the present and future generations.

- To integrate environmental concerns into policies, plans and programmes for social development and outreach activities.
- To organize and participate in national events, workshops, seminars, conferences for promoting environmental sustainability.
- To reduce consumption and the amount of waste produced (Paper, plastic etc) by recovering and recycling wherever possible.
- To initiate regular environmental and energy audits for improvement and sustainability of the entire campus.

**The Context:** Keeping into consideration the three main pillars of sustainability that are environment, social responsibility and economic growth, the awareness amongst the students and faculty members can be inculcated for developing responsible attitudes, habits and lasting commitment towards environmental conservation and protection, be it at home, on the campus or in the wider community.

**The Practice:** The College has Campus committee, Environment and Swachh Society to monitor and create awareness regarding various environmental issues for sustainable development. The following green initiatives were taken for execution and impact monitoring at campus:

- The blue and green colored dustbins are installed at various locations to segregate the degradable and non- degradable waste and the students are encouraged to make use of them through display boards.
- The biodegradable waste is put in the vermicompost units so that it gets converted into organic manure whereas the non-biodegradable waste is given to local vendors.
- Use of renewable energy is promoted through installation of Solar panels at different locations in the college.
- For the energy conservation, the Energy club has been constituted and Energy-efficient electricals such as LED bulbs, tubelights etc have been installed.
- Reverse vending machine is installed near the canteen to recycle plastic bottles and aluminium cans.
- Incinerators are installed in faculty and student washrooms (hostel & campus) to dispose-off sanitary napkins efficiently.
- Environmental science and Road safety is a compulsory subject in the curriculum.
- The college maintains two Vermicompost units to recycle the leaf litter into organic manure for plants.
- Two Rainwater harvesting units have been installed in the campus to preserve water to be used at times of water scarcity.
- The plants in the campus are watered through Drip Irrigation with the purpose of water conservation. Furthermore, leakage-free pipelines and faucets ensure controlled usage of water.
- The library resources and administrative work have been digitalized, thus reducing usage of printed documents.
- The students and faculty are encouraged to opt for minimal usage of paper for academic and administrative purposes.
- Green cover of the college is increased by 1% every year through plantation drives.
- About 15 Bird nests are placed in the campus to enrich bird species diversity.

- There are Feeding zones for birds and animals at different locations in the college.
- Botanical garden with rare trees, herbal garden, Cacti zone, Nanak Bagichi-fruit Zone, biodiversity zone, hydrophytic zone and greenhouse are maintained in the campus.
- Proper Drainage is ensured from time to time to prevent the wastage of water.
- During the tutorials, the students are made aware to keep the campus clean and green. Also, they are made conscious about energy conservation such as switching off the lights and fans when they leave the classrooms.
- The college has taken the initiative under the motto-'Plant one, Plant all' to present planters with saplings to the dignitaries at various functions and events.
- To celebrate Van mahotsava, plantation drive was organised within the college premises to promote afforestation.
- To celebrate World Ozone Day, Powerpoint presentation competition, poster making competition and a rally were organized to highlight the significance of need to protect the ozone layer.
- The college promotes celebration of clean and green diwali through various competitions such as Rangoli making and encourages selling of eco-friendly products prepared by Divyangjan belonging to varied NGOs.
- The NSS unit of the college organised various programmes regarding environmental consciousness such as Best Out Of Waste Activity, Swachhta Hi Sewa Campaign, Cleanliness Pledge, 'Plantation Drive' Activity, Cleanliness Drive, Nukkad Natak Based On Keep Environment Clean, One Date One Hour Together and Bottle Decoration.
- Sanitation campaign day was celebrated on the occasion of Gandhi Jayanti at punjabi department in which slogan writing competition was conducted

#### **Evidence of Success:**

- There is a significant reduction in the electricity bills owing to installation of solar panels as the energy generated through these panels is utilized for tubelights and fans in the different blocks of the campus.
- The college shares unused electrical energy to the PSPCL grid. Also, the use of LED bulbs and tubelights has reduced the usage of conventional energy.
- More than 100 planters with saplings were presented to the guests on various college functions and events such as Convocation, Annual prize distribution, Farewell, Diwali, Teej etc.
- The college owns about 101 types of plants belonging to different families within the college.
- The organic manure/biofertilizer prepared in the vermicompost units is sold to the teaching, non-teaching faculty and students at the rate of Rs. 20/kg.
- The establishment of feeding zones and bird nests in the lush green campus have elevated the arrival of birds as well as animals such as pigeons, squirrels, doves, parrots, squirrels, mynas, peacocks, sparrows and many more.
- A Nukkad Natak was organised by NCC unit of the college in the collaboration with 3 PB (G) BN NCC LDH on the theme - "Prevention of Plastic Pollution" under the guidance of Puneet Sagar Abhiyaan campaign, where 25 cadets participated. The event helped to make people aware about the hazardous effects of the use of plastic.

#### **Problems Encountered and Resources Required:**

- It becomes difficult to convince and aware the students regarding the prevailing environmental issues and their negative impacts. The awareness programmes and door-to-door campaigns can help to overcome the obstacles.
- There are limited financial resources to support these practices and initiatives. However, more finances can be allocated for such initiatives.
- The maintenance of green zones, feeding zones, bird nests is quite a cumbersome task. However, this issue is overcome by allotting different sections to faculty and class IV employees for regular visits, monitoring and surveillance.