## **Session 2020-21 MOM of Meeting held on 13-02-2021**

A meeting of library committee was held with the IQAC Coordinators in the library. The following members were present.

- 1. Prof. (Dr.) Sukhwinder Singh (Library Incharge)
- 2. Dr. Pritam Kaur (Coordinator NAAC)
- 3. Dr. Jaspreet Kaur (Co-Coordinator NAAC)
- 4. Dr. Tarunpreet Singh (Member, Library committee)

There were detailed deliberations on the improvement in the existing library infrastructure. The following points were discussed in the meeting:

- 1. Creating a separate facility for the competitive exams and the research.
- 2. Creating sitting facility for the faculty
- 3. Shifting of reading Tables to Library.
- 4. Weeding of Books.
- 5. Position of library restorer.
- 6. Formation of Student Library committee to enhance the students participation.
- 7. Automation of library
- 8. Digitization of Library ID cards
- 9. Involving NSS and Student Council in the Library automation work.
- 10. Orientation of 1st year students
- 11. Purchase of Furniture
- 12. Purchase of books.
- 13. Wifi access in the reading room.
- 14. Providing copy and print facility in library (For research purpose)
- 15. Upgradation of Library computers.
- 16. Repair work of Library infrastructure.

After identifying the grey areas, it was decided to hold the next meeting with the college Principal to decide the plan of action