

## Minutes of Meeting IQAC

An IQAC meeting was held on 02.07.2022 at the college staff room.

### The Agenda of the meeting

1. To review the activities for the session 2021-22
2. To plan for the expansion of infrastructure for new/existing courses
3. To conduct basic computer training programme for the staff of the college.
4. To conduct 5-S training course for the outgoing students.
5. To create research area in the library.
6. To encourage and impart training to the faculty to attend/create MOOC courses
7. To organize more activities for holistic development of the staff and students in post Covid scenario.
8. To explore the opportunities to get financial/resources from the industries under CSR.
9. To equip all the departments for the upcoming NAAC Accreditation.
10. Any other agenda with the permission of the chair.

Dr. Pritam Kaur, coordinator, IQAC, welcomed the members. Following points were discussed:

#### 1. Review of 2021-22 activities:

- a. Augmentation of infrastructure was carried out with the help of meditation park, open gym and acupressure park which has become very popular among students and teachers.
- b. Teaching through blended mode: the transition from on campus to blended mode was successfully done. Prof. Bhalla informed that, the department is coming up with a new plan of starting tutorial system where teachers can deliver online lectures to the students of same or different colleges through digital platform. This exercise can be done by the faculty members after their regular scheduled classes. Mr. Prem Kumar suggested that the institution can setup a timeline and target of covering some part of syllabus through blended mode.
- c. Skill development centre: It was suggested that teacher incharges shall visit potentially beneficial industries and sign MOU with these industries. Dr. Rishi

Inder Gill was requested to explore the possibility of having Dual affiliation programmes with the PAU.

- d. Industry-Academia Linkages: Mr Prem Kumar Gupta suggested that institution should strengthen its ties with the industries and send maximum students for the internship and provide them hands on experience. It was decided that the team from the college shall visit private institutions and MSME for this purpose.
- e. Incubation centre: Mr. Gupta suggested that a team should visit GCG Sector 11, Chandigarh and Chitkara University to get in-depth insight for setting up an incubation centre at the college.
- f. Solar Energy: The college has setup solar units in campus and hostel. All these units are working well. Besides being a source of clean energy these solar panels college have reduced the electricity bill of college.
- g. New initiatives: College has started a news channel. It was decided that the institution shall invite outstanding personalities and provide ample opportunities to interact with them. Plantation drive was carried out at college campus where resource persons, teachers and contributors planted 2000 trees. One tree was allotted to each staff member to ensure its care.

Following action plans were discussed for the upcoming session 2022-23

**2. To plan for the expansion of infrastructure for new/existing courses**

Dr. Pritam Kaur informed the members that 21 existing classrooms have been upgraded with ICT facilities. More existing classrooms are being equipped with necessary infrastructure through repair and renovation for the existing/new courses. The concerned departments shall prepare the proposals for infrastructure augmentation and explore getting assistance from non government sources.

**3. To conduct basic computer training programme for the staff of the college.**

It was decided that basic computer training and Punjabi typing training shall be provided to the staff.

**4. To conduct 5-S training course for the outgoing students.**

It was decided that separate workshops shall be planned for first year, second year and final year students

**5. To create research area in the library**

To promote research culture among staff members, a research area shall be created in the library

Dr. Tarun Thind explained the plan of action for the curie project. It was decided that the data of all environmental indicators shall be electronically displayed at the campus.

- . **To encourage and impart training to the faculty to attend/create MOOC courses**  
Prof Bhalla suggested that faculty should get the opportunities from the technical knowledge from universities and institutions having recording centres. These trained teachers can become an asset for the institution and community

**7. To organize more activities for holistic development of the staff and students in post Covid scenario.**

To promote sports culture, Mr Gupta suggested that students should be encouraged to play different games at college and they should choose to play at least one game

**8. To explore the opportunities to get financial/resources from the industries under CSR.**

The institution is exploring the options to receive resources/ grants under CSR schemes. The institution shall explore agencies other than government to fund the infrastructure building.

**9. To equip all the departments for the upcoming NAAC Accreditation.**

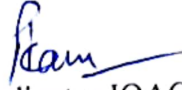
The IQAC shall come up with a series of interactive sessions for the same

**10. Any other Agenda with the permission of chair**

In addition to above discussions following points were discussed and proposed to be continued in the current session.

- a. Identification of institutional best practices and planning of strategies for the next five years.
- b. Preparation of various stake holders of institution for adoption of the NEP.
- c. To review the existing skill based courses; explore and initiate process for starting new skill based courses.
- d. To work on the inputs received from various stakeholders for the betterment of institution.
- e. To organize FDP s for the faculty members, workshops for students and awareness programmes for the college staff.

- f. Repair and renovation of principal residence and maintenance of equipment.
- g. To organize activities for the promotion of various aspects of health.
- h. To take initiatives for E waste management



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