

Session 2020-21 MOM of Meeting held on 18-02-2021

A meeting of the Library committee was held with the Principal, Vice-Principal, IQAC and RUSA representatives of the college on 18-02-2021 in the Library. The Following members were present in the meeting:

1. Dr. Sukhwinder Kaur (Principal)
2. Mrs. Kirpal Kaur (Vice-Principal)
3. Prof. Sukhwinder Singh (Library Incharge)
4. Dr. Pritam Kaur (Coordinator NAAC)
5. Dr. Jaspreet Kaur (Co-Coordinator NAAC)
6. Mrs. Ritu Sethi (Member, RUSA committee)
7. Dr. Tarunpreet Singh (Member, Library committee)

There were detailed deliberations on the improvement in the existing library infrastructure. The following points were discussed in the meeting:

1 Creating a separate facility for the competitive exams and the research.

It was Proposed that specific area shall be dedicated on the first floor of the library.

2 Creating sitting facility for the faculty

It was decided that a separate sitting facility for the faculty shall be ear marked in the reference room on ground floor and the tables shall be shifted.

3 Upgradation of Library computers

It was decided to purchase new desktop computers and upgradation of the existing ones should be done.

4 Weeding of Books

It was suggested that old books of 10+1 & 10+2 can be donated to Govt. Schools.

5 Digitization of Library ID cards

Digitization of Library ID cards from next semester.

6 Automation of library

It was suggested to Involve NSS and Student Council having knowledge of computers in the Library automation work. They will be paid remuneration for their service, along with a certificate. It was also proposed to form students' Library Committee, involving students from different departments and courses to enhance students' participation.

7 Orientation of 1st year students

It was proposed that the library committee shall start a guiding tour of the library for the first-year students when offline session will start to sensitize them of library rules and its functioning.

8 Purchase of Photostat machine from RUSA grant.

It was proposed to provide copy and print facility in library for research purpose.

9 Purchase of books and journals from RUSA grant.

Out of the earmarked grant, it was decided that Rs. 50,000/- be reserved for purchasing books related to competitive exams and soft skills.

10 Purchase of Furniture

It was decided to purchase chairs and racks for the library from RUSA Grant.

11 Repair work of Library infrastructure.

It was decided to carry out repair work of Library infrastructure focusing primarily on flooring, paint job, leakage problems on terrace.

